

## TOWN BOARD MEETING – MARCH 28, 2016

On Monday, March 28, 2016, the Town Board of the Town of Raymond held their monthly meeting. The meeting was called to order at 7:30 pm. Roll call was taken as follows: Present were, Chairman Gary Kastenson; Supervisors Paul Ryan, Tim Geszvain and Dave Lecus. Supervisor Wayne Loppnow was absent. Also present were, Clerk, Linda M. Terry; Town Treasurer, Lee Marie Toll; Town Auditor, Julie Craig; Town Engineer, Chris Stamborski; and Fire/Rescue Chief, Alan Babe.

Lee Marie Toll read the Treasurer's Report as follows:

Community State Bank - General Checking		
Beginning Balance		<b>\$3,238.81</b>
Deposits:	\$34,113.19	
Transfers in:	255,000.00	
Interest Earned	19.90	
Miscellaneous Credits/Voiced Checks	40.03	
Journal Entries debiting checking		
<b>TOTAL DEPOSITS:</b>		<b>289,173.12</b>
Disbursements:	(288,149.24)	
Transfers out:		
Bank Charges & Miscellaneous Deductions	(10.00)	
Journal Entries crediting checking	(1,185.67)	
<b>TOTAL DISBURSEMENTS:</b>		<b>(289,344.91)</b>
<b>ENDING BALANCE:</b>		<b>3,067.02</b>
<b>OTHER ACCOUNTS:</b>		
<b>UNRESTRICTED</b>		
Community State Bank - Money Market		80,711.86
State LGIP Fund - Tax Investment		600,129.65
<b>TOTAL UNRESTRICTED SAVINGS</b>		<b>680,841.51</b>
<b>TOTAL UNRESTRICTED FUNDS</b>		<b>683,908.53</b>

**RESTRICTED**

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Community State Bank - Bond Escrow	67,046.07
Community State Bank Storm Water Utility	7,546.71
Community State Bank Cemetery Fund	20,840.32
Community State Bank Perpetual Care Fund	1,871.10
State LGIP Funds - Bond Escrow	15,366.50
State LGIP Funds - Cemetery	21,348.55
State LGIP Funds - Equipment Reserve	89,344.39
State LGIP Funds - Land Reserve	22,955.95
State LGIP Funds - Raymond SWUD	159,906.13
State LGIP Funds - Fireworks Bonds	10,024.23
State LGIP Funds - Fire & Rescue Equip Reserve	39,374.11
<b>TOTAL RESTRICTED FUNDS</b>	<b>455,624.06</b>
<b>ALL TOWN BANK ACCOUNTS</b>	<b><u>\$ 1,139,532.59</u></b>

The Treasurer's Report was **APPROVED AS READ ON A LECUS/GESZVAIN MOTION. MOTION CARRIED 4-0.**

**BILLS PAID FROM: FEBRUARY 22, 2016 – MARCH 28, 2016: \$288,149.24, were APPROVED ON A LECUS/GESZVAIN MOTION. MOTION CARRIED 4-0.**

**MINUTES FROM PREVIOUS MEETINGS OF: February 22, 2016, WERE APPROVED ON A LECUS/GESZVAIN MOTION. MOTION CARRIED 4-0.**

**SET AGENDA:**

**SHERIFF'S REPORT:**

Sgt. Mattke gave the Town Board his monthly report. He also stated that in the Town of Raymond, there were three vandalisms.

In Union Grove there have been a number of thefts from vehicles. He stressed for people to lock their vehicles and take the keys out.

**PUBLIC COMMENT – Discussion of any matter raised by the Public:**

**Please be advised that per Wisconsin Act 123, the Town Board will receive information from the public for a two minute time period, with time extensions per the Chairperson's discretion, per person.**

**BRIAN GOODE:**

Gave the Town Board an update on Raymond Baseball. Last year there were 106 members; there are the same number this year. He also informed the Board that the sponsorship is doing very well.

Mr. Mark Nielsen spoke to the Board and audience. He is running for Circuit Court Judge. He stated that he has been a lawyer for over 30 years.

**1) Fire Department Business:**

**a. Discussion/Decision regarding sale of Engine 471:**

Chief Babe stated that it is a 1991 Chevy; it has 17000 miles on it. He went on to say that the Town's DPW would like to purchase the vehicle – it would be worth about \$10,000.00. Mr. Ertl said to take the money out of DPW budget.

Chairman Kastenson would like to table this matter at this time.

**TABLE MATTER UNTIL NEXT MONTH'S MEETING, MADE ON A LECUS/GESZVAIN MOTION. MOTION CARRIED 5-0.**

**2) Storm Water Utility District:**

**UPDATES**

Supervisor Ryan stated that they have been looking possible projects for 2016.

**3) Plan Commission Business:**

**a. Minor Land Division/Variance: Cory Kron, Parcel #012-04-21-19-043-000; for Lot #3; driveway to be allowed on either 4-1/4 Mile Road or 108<sup>th</sup> Street, due to shortage on road frontage on both roads:**

At this time, Town Chairman, Gary Kastenson allowed neighboring property owners a chance to speak.

Steve Waldron:

Has no problem with a person wanting to sell a lot, or build a home; however, he does have a problem with someone not having the proper road frontage, asking for a variance and then selling. There is a swamp on this property and he is worried about water issues as well.

Fred Westridge:

As soon as the Town Board starts granting variances, when do they stop? This was one large parcel that will now be divided.

Richard Tuttle:

Bought eleven (11) acres in Raymond – he likes the rural character of the Town.

Rick Baumann:

The Town needs to stick to the rules. If you change the rules for one, you need to change the rules for everyone.

Marty Shadd:

Please stick with the Town Ordinance regarding front footage – do not allow a variance.

Arnold Waldron:

Has a conventional style 5 acre lot – the rules should not be changed regarding front footage.

At this time, Chairman Kastenson had Clerk Terry read a letter that was received from a neighbor of this property opposing the variance.

Corey Kron:

Was going to split off the lot – he would like to build a home in Raymond. The ordinance does not say whether the front footage needs to be continuous or total. He's got 248 feet on 4-1/4 Mile Road; and 100 feet on 108<sup>th</sup> Street

Chairman Kastenson:

Drove past this property and does not know where someone would be able to build a house on this property – it has some wetlands on it. He also stated that he had spoken to Supervisor Loppnow – he is not in favor of this variance.

**TABLE THIS MATTER FOR CLARITY ON CONTINUOUS OR TOTAL ROAD FRONTAGE, AND THEY WOULD LIKE SOMEONE FROM THE PLAN COMMISSION AT THE NEXT MEETING, MADE ON A RYAN/LECUS MOTION. MOTION CARRIED 4-0.**

- b. Variance: Mark Wick; 7840-Boldt Drive: Requesting an after-the-fact variance for pole shed not meeting the required set back; it was built in 2009 and within the property border:**

Mr. Wick was present for this meeting. He stated that the shed has been up since 2009; he has spoken to his neighbor directly to his west; and, the neighbor does not have an issue with the shed.

**MOTION TO APPROVE PLAN COMMISSION'S RECOMMENDATION FOR APPROVAL, MADE ON A LECUS/GESZVAIN MOTION. MOTION CARRIED 4-0.**

- c. Conditional Use: Joe Hren; 4444-Highway "K": To be reinstated as a licensed wholesale vehicle distributor as per Wisconsin Department of Motor Vehicles:**

Mr. Wren was present for the meeting. He has been doing business for over 20 years. This property was wholesale, then went to retail for 2 years, and would like to reapply for wholesale.

**MOTION TO APPROVE PLAN COMMISSION'S RECOMMENDATION FOR APPROVAL, MADE ON A LECUS/GESZVAIN MOTION. MOTION CARRIED 4-0.**

**4) Town Business:**

- a. Discussion/Decision Awarding Bid for 2016 Road Work:**

Mr. Chris Stambroski stated that bids were opened last week Thursday – the low bidder was Payne & Dolan, coming in at \$214,295.00. This will allow for final resurface of 6-1/2 Mile Road; and doing 5 Mile Road between 108<sup>th</sup> Street and 124<sup>th</sup> Street.

**APPROVE LOW BID OF 214,295.00, MADE ON A LECUS/RYAN MOTION. MOTION CARRIED 4-0.**

- b. Update on 8-Mile Road Bridge:**

Mr. Stamborski reported that we will not be doing the Bridge this year. This project is a 50/50 project with Racine County; however, the lowest bid received was \$353,000.00, which is more than the Town budgeted for the entire road work to be done.

Mr. Stamborski will be working with Mr. John Ertl, from the Town's DPW, to see about repairing the bridge instead of replacing the same.

Supervisor Lecus asked about how much more life is left in the bridge?

Mr. Stamborski feels there is about 10 years left.

- c. Discussion/Possible Decision regarding Request for Recovery of Unlawful Taxes / Cal Magnan, Assessor:**

Cal Magnan was present for the meeting. He stated that he made an error in the assessing of a piece of property in Raymond. He inadvertently made an assessment for a building that is not there. The property owner was sent a tax bill for \$17,630.16 over what is actually due to the Town. Unfortunately, all budgets were prepared with this amount in the budget.

Treasurer Toll stated that the Town will need to send Racine County a check in the amount of \$17,630.16; and then, later on in the year, fill out the property paperwork to get the money back from the State of Wisconsin. Cal Magnan will be assisting in this paperwork process.

**APPROVE REQUEST FOR RECOVERY OF UNLAWFUL TAXES, MADE ON A RYAN/LECUS MOTION. MOTION CARRIED 4-0.**

- d. Presentation of 2015 Audit: Julie Craig**

Julie Craig, from Gordon Meier & Associates, presented the Town Board with the 2015 Audit figures. She feels the Town is in good shape.

Supervisor Ryan asked if the Town were to need bonding, what is our credit quality?

Ms. Craig stated that the Town has a nice reserve fund.

Supervisor Ryan stated that, because of weather conditions, the Storm Water Utility District was not able to do some of the projects they anticipated doing in 2015; what are Ms. Craig's thoughts of paying down some of the debts with that money?

It is possible.

Sharon Korponai asked if the Town has good credit quality?

Ms. Craig stated that a financial institution is looking at whether or not you can pay your debt – the Town can.

Ms. Craig also suggested that the Town think about a Capitalization Policy.

**This will be placed on the April agenda.**

**APPROVE AUDIT PENDING WRS FIGURES, MADE ON A LECUS/Ryan MOTION. MOTION CARRIED 4-0.**

**e. Discussion/Possible Decision regarding North Cape Sanitary District, possible well financing:**

Mr. Pete Bailey stated that North Cape Sanitary District will no longer be a district.

Private wells will need to be installed. There are approximately three (3) property owners that “may” need financial assistance. Mr. Bailey would like it if the Town of Raymond would pay for those three wells (if needed), and then, the payment for these wells would be paid back as a Special Charge on the tax bills for these three people.

Supervisor Ryan stated that he doesn’t think the Town should be making a decision until we were to see the financial paperwork of these residents.

Mr. Bailey is just asking for a “Gentlemen’s Agreement” at this time.

**The consensus of the Raymond Town Board is to agree to help financially for up to 3 wells if needed.**

**f. Discussion/Possible Decision regarding lump sum payment for leased property at McPherson’s Cemetery:**

Supervisor Geszvain, as well as Town Chairman Kastenson would prefer monthly payments.

**Motion to Leave payments “as is”; made on a GESZVAIN/KASTENSON MOTION. MOTION TIED 2-2.**

Supervisor Lecus felt that \$120,000.00 is a pretty good deal.

Supervisor Ryan suggested asking for \$155,000.00.

**APPROVE A COUNTER-OFFER OF \$155,000.00, MADE ON A RYAN/GESZVAIN MOTION. MOTION TIED 2-2.**

Chairman Kastenson stated that if we are going to raise the offer, then we should make it \$200,000.00.

**THIS MATTER WILL BE TABLED UNTIL THE NEXT MEETING, MADE ON A LECUS/GESZVAIN MOTION. MOTION CARRIED 4-0.**

**g. Discussion/Possible Decision regarding port-o-lets at Grade School, for Raymond Youth Baseball:**

Brian Goode was present for the meeting. He stated that he has spoken to the Administrator from Raymond Grade School, and although the school has offered to let the baseball team use the school bathrooms, they would prefer the port-o-lets, for the convenience.

Mr. Bugnacki would suggest that someone ask 7-Mile Fair for a donation toward the port-o-lets; or, the Auto Auction – sometimes they donate.

**APPROVE FOR PAT’S SANITARY TO PROVIDE THREE PORT-O-LETS FOR RAYMOND BASEBALL, AND THE TOWN OF RAYMOND WILL PAY THE FEE, MADE ON A RYAN/GESZVAIN MOTION. MOTION CARRIED 4-0.**

**h. Operator License Pending Clear Record Check: Amy Lynn Mast APPROVED ON A LECUS/GESZVAIN MOTION. MOTION CARRIED 4-0.**

**At 9:40 PM, the meeting was ADJOURNED ON A LECUS/GESZVAIN MOTION. MOTION CARRIED 4-0.**

Respectfully submitted,  
Linda M. Terry  
Town Clerk