

TOWN BOARD MEETING – MARCH 28, 2011

On Monday, March 28, 2011, the Town Board of the Town of Raymond, held their regular monthly meeting. The Pledge of Allegiance was recited. Roll call was taken as follows: Present were, Chairman Gary Kastenson; Supervisors, Dave Lecus and James Phillips. Supervisor Cantwell was attending the Plan Commission meeting and will arrive at a later time. Supervisor Ryan arrived at 7:50 PM. Also present for the meeting were: Town Clerk, Linda Terry; Town Treasurer, Lee Marie Toll; Fire/Rescue Chief, Alan Babe, and Town Engineer, Chris Stamborski from R.A. Smith Engineering.

The Treasurer's Report was read as follows:

Community State Bank - General Checking

Beginning Balance		\$8,515.39
Deposits:	20,547.37	
Transfers in:	235,596.12	
Interest Earned	52.28	
Miscellaneous Credits		
Correcting Journal Entries made	455.20	
TOTAL DEPOSITS:		256,650.97
Disbursements:	(250,711.52)	
Transfers out:		
Bank Charges & Miscellaneous Deductions	(2,429.09)	
Correcting Journal Entries made		
TOTAL DISBURSEMENTS:		(253,140.61)
ENDING BALANCE:		12,025.75
UNRESTRICTED		
Community State Bank - Money Market	372,650.04	
Less LOC for Stone Creek Crossing	<u>(1,136.52)</u>	371,513.52
State LGIP Fund - Tax Investment		<u>19,160.58</u>
TOTAL UNRESTRICTED FUNDS		390,674.10
RESTRICTED		
Community State Bank - Bond Escrow		59,331.17
Community State Bank - Money Market/Stone Creek LOC		1,136.52
Community State Bank - Storm Water Utility		108,824.32
State LGIP Funds - Bond Escrow		20,248.97
State LGIP Funds - Cemetery		14,317.97
State LGIP Funds - Municipal		15,845.40

State LGIP Funds - Land	22,815.66	
State LGIP Funds - RJM LLC - Asphalt	32,387.10	
State LGIP Funds - Stone Creek Crossing	-	
TOTAL RESTRICTED FUNDS		\$273,770.59
ALL TOWN BANK ACCOUNTS		\$ 676,470.44

The Treasurer's Report was APPROVED ON A LECUS/PHILLIPS MOTION. MOTION CARRIED 3-0.

Bills paid from March 1, 2011 – March 24, 2011, in the amount of \$248,653.39 were **APPROVED ON A LECUS/PHILLIPS MOTION. MOTION CARRIED 3-0.**

Minutes from previous meetings of February 28th and March 17th were **APPROVED ON A PHILLIPS/LECUS MOTION. MOTION CARRIED 3-0.**

SET AGENDA - Agenda was changed to allow the auditor to follow the Sheriff's Report.

Supervisor Phillips stated that they may have to hold off on action for the Plan Commission items until the Plan Commission meeting is over.

SHERIFF'S REPORT:

Bill Metke was in for the meeting, and gave his report.

Supervisor Phillips noted that there was an increase in animal complaints.

Chairman Kastenson stated that he has been receiving telephone calls for heavy trucks going down Town roads. There is a weight limit on the Town Roads.

1. Presentation of 2010 Audit by Gordon J. Maier & Associates, LLP:

At this time, Julie, from Gordon J. Maier & Associates, LLP, gave the 2010 audit for the Town of Raymond. She stated that expenditures were \$238,579.00 lower in 2010 than in 2009. She also stated that the Town is running on a very lean budget.

Supervisor Lecus questioned the cemetery money being used only for cemetery use.

Julie stated that the money in the cemetery fund can only be used for cemetery maintenance.

Supervisor Phillips asked how the Town of Raymond is doing in comparison with other Town?

Julie stated that this town is running very, very lean – one of the leanest.

Treasurer Lee Toll stated that in November of 2010, she was afraid that she would end up borrowing money to get us through 2010.

Julie would suggest that the Town start increasing it's levy some – the Town will need to have some monies set aside in unrestricted funds.

2. Discussion/Approval of 2010 Audit:

APPROVE 2010 AUDIT, MADE ON A LECUS/PHILLIPS MOTION. MOTION CARRIED 3-0.

Supervisor Phillips suggested that the Town Board follow the auditors advice regarding the unrestricted funds.

FIRE/RESCUE BUSINESS:

1. Town Board Action on House Burn on 68th Street:

There will be a joint training burn on April 30th.

APPROVE JOINT TRAINING BURN, MADE ON A PHILLIPS/RYAN MOTION. MOTION CARRIED 4-0.

68TH Street will be closed during this time; the fire department will be sending letters.

2. Discussion/Decision regarding MABAS Agreement with Wind Lake Volunteer Fire Department:

Raymond would be toned out if there was a working fire.

Chairman Kastenson asked who else they get help from?

Chief Babe stated that they get assistance from other department, including Rochester, Tichigan, and Waterford.

APPROVE AGREEMENT, MADE ON A LECUS/Ryan MOTION. MOTION CARRIED 4-0.

3. Communications and Announcements:

Chief Babe reported that Chairman Kastenson; John Ertl, from the Highway Department, have met and started to work on the Emergency Services Plan.

He also stated that the Town needs to draft an Emergency Management Ordinance.

STORM WATER UTILITY DISTRICT BUSINESS:

1. Decision/Update on East Brach Root River Project:

Supervisor Ryan stated that, as of last month, things were moving along quite nicely. There's one person with two parcels that has not allowed us on his property.

Chris Stamborski said that the tree removal is coming to an end.

PLAN COMMISSION BUSINESS:

1. Soil Disturbance: Josie Gerovac; 4500 – 4800 Highway "K":

TABLED ON A LECUS/PHILLIPS MOTION. MOTION CARRIED 4-0.

2. Variance: Christopher Kasprzak; 7823 – 5 Mile Road; Request variance for oversized out-building:

It was stated that a building will be coming down.

Supervisor Phillips wants to make sure that the drainage and grading are checked in to.

TABLED ON A LECUS/PHILLIPS MOTION. MOTION CARRIED 4-0.

3. Rezoning: Tom Miklaszewski; 3125 – 43rd Street; Rezoning from A-2 to M-3 on 5 Mile Road just west of Extreme Fireworks:

Chairman Kastenson asked how much of the equipment will be parked outside, and also, the size of the building.

Tom said that the building would be a 70x80 with a 24 x 24 office. The equipment will be graders.

Supervisor Phillips has concerns about M-3 zoning.

It was stated that before anything can be done on this property, a conditional use permit will also need to be approved.

APPROVE REZONING, MADE ON A RYAN/LECUS MOTION. MOTION CARRIED 3-1, WITH SUPERVISOR PHILLIPS OPPOSING.

4. Animal Ordinance for Wildlife and Cats – Feral Cats: Discussion / Action regarding drafting an ordinance regarding cats (feral cats) and wildlife: (previously tabled)

TABLE UNTIL FURTHER INFORMATION IS RECEIVED, MADE ON A LECUS/PHILLIPS MOTION. MOTION CARRIED 4-0.

5. Drain Tile Policy – Ordinance: Discussion / Action regarding Storm Water Utility District General Drain Tile Policy: (previously tabled)

TABLE UNTIL FURTHER INFORMATION IS RECEIVED, MADE ON A LECUS/PHILLIPS MOTION. MOTION CARRIED 4-0.

TOWN BUSINESS:

3. Discussion/Decision regarding RCEDC Membership of the Town:

A brief presentation was given from the RCEDC.

Supervisor Ryan asked that this be placed on the agenda – the Town needs businesses in the Town.

Chairman Kastenson asked about the annual costs of joining this organization.

It was stated that the annual cost to the Town would be \$750.00.

Supervisor Cantwell asked if letters are sent out to businesses?

Gordy (from RCEDC), stated that they do recruiting – they do not get involved in any zoning decisions.

Chairman Kastenson asked about the fact that the Town does not have water and sewer.

He was informed that this depends on the needs of the company.

APPROVE MEMBERSHIP TO RCEDC, IN AN AMOUNT NOT TO EXCEED \$750.00, MADE ON A PHILLIPS/Ryan MOTION. MOTION CARRIED 5-0.

4. Discussion/Decision regarding Town DPW Workers helping with the flooding problem on Highway "K":

Chairman Kastenson stated that he has been meeting with the County regarding the Highway "K" flooding problem.

He was informed that if the Town does the labor portion of fixing this problem, the Town can assess the County up to \$4,000.00 for materials. The labor portion of this project would entail two Town employees for 2 – 3 days.

APPROVE HELPING WITH THE FLOODING PROBLEM ON HIGHWAY "K", MADE ON A LECUS/PHILLIPS MOTION. MOTION CARRIED 5-0.

5. Discussion/Decision regarding roads to be done in 2011:

It was stated that it would cost approximately \$600,000.00 to widen and re-do Waukesha Road. The Town does not have that much money budgeted for roads in 2011.

Two inches of new asphalt would cost approximately \$100,000.00.

Chairman Kastenson spoke with the Town's DPW and they should be able to do a good portion of the work on Waukesha Road.

Supervisor Ryan asked if there was a separate estimate for different portions of the work to be done on the road? He also asked if State Funds were available?

Supervisor Phillips feels that we are using the wrong mix.

Supervisor Lecus questioned putting down four inches of TB?

Supervisor Phillips said that we do not have the reserve in the budget. He would like to know what the material costs would be first.

APPROVE OBTAINING ESTIMATES FOR THE MATERIAL FOR THE JOB ON WAUKESHA ROAD, WITH THE TOWN'S DPW DOING THE LABOR, MADE ON A LECUS/RYAN MOTION. MOTION CARRIED 5-0.

APPROVE CONCENTRATING ON WAUKESHA ROAD FOR 2011, MADE ON A LECUS/PHILLIPS MOTION. MOTION CARRIED 5-0.

Mr. Pohlhammer suggested soil borings being done on Waukesha Road.

6. Joint Meeting with Raymond Grade School:

The meeting is set for Monday, April 11th, at 7:30, at the Raymond Grade School.

7. Public Comment – Discussion of any matter raised by the Public:

Russ Petersen questioned having enough money in the budget for payroll last year. He also felt that something has to be done regarding taxes. Having the belief that "no taxes done on my watch" is not a good thing.

Joe Pohlhammer feels the minutes from last month's meeting are incorrect when he spoke.

Stan Bugnacki has spoken to Waste Management regarding the compactor at the recycling center. Waste Management must determine whether to fix the compactor, or replace it.

Supervisor Phillips would like some of the employees working at the recycling center, to help the elderly people throw their bags into the containers.

8. Communications and Announcements:

Chairman Kastenson reported that a while ago, he had received a request to check into a flashing stop sign. He has checked into this – the cost is \$1800.00 per sign.

AT 9:50 PM, THE MEETING WAS ADJOURNED ON A LECUS/PHILLIPS MOTION. MOTION CARRIED 5-0.

Respectfully submitted,

Linda M. Terry
Town Clerk
Town of Raymond

