

TOWN BOARD – JANUARY 28, 2013

On Monday, January 28, 2013, the Town Board of the Town of Raymond held their regular monthly meeting. The Pledge of Allegiance was recited. Roll call was taken as follows: Present were, Chairman Gary Kastenson; Supervisors, Paul Ryan; Stan Bugnacki; and Tim Geszvain. Supervisor Phillips was out of Town. Also present were, Town Clerk, Linda M. Terry; Town Treasurer, Lee Marie Toll and Town Fire/Rescue Chief, Alan Babe.

The Treasurer's Report was read by Treasurer Toll as follows:

Community State Bank - General Checking			
Beginning Balance		\$11,502.76	
Deposits:	5,043,398.85		
Transfers in:	3,172,562.14		
Interest Earned	24.95		8,215,960.99
Miscellaneous Credits/Voided Checks			
Journal Entries debiting checking			
TOTAL DEPOSITS:		8,215,985.94	
Disbursements:	(3,954,536.88)		
Transfers out:	(4,037,159.19)		
Bank Charges & Miscellaneous Deductions	(10.00)		
Journal Entries crediting checking			
TOTAL DISBURSEMENTS:		(7,991,706.07)	
ENDING BALANCE:			235,782.63
JP Morgan Chase - Scan Account Checking			
Beginning Balance		\$149,998.10	
Deposits:	587,551.79		
Transfers in:			
Interest Earned			
Miscellaneous Credits			
Journal Entries debiting checking			
TOTAL DEPOSITS:		587,551.79	
Disbursements:	(212,541.50)		
Transfers out:	(87,549.89)		
Bank Charges & Miscellaneous Deductions			
Journal Entries crediting checking			
TOTAL DISBURSEMENTS:		(300,091.39)	
ENDING BALANCE:			\$437,458.50
OTHER ACCOUNTS:			
UNRESTRICTED			
Community State Bank - Money Market		71,446.00	
State LGIP Fund - Tax Investment		800,227.97	
TOTAL UNRESTRICTED SAVINGS			871,673.97
TOTAL UNRESTRICTED FUNDS			1,544,915.10

RESTRICTED

Community State Bank - Bond Escrow	59,484.30	
Community State Bank Storm Water Utility	167,220.71	
Community State Bank Cemetery Fund	7,861.20	
State LGIP Funds - Bond Escrow	20,303.37	
State LGIP Funds - Cemetery	15,258.12	
State LGIP Funds - Equipment Reserve	32,103.90	
State LGIP Funds - Land Reserve	22,876.98	
State LGIP Funds - RJM LLC - Asphalt	32,474.12	
TOTAL RESTRICTED FUNDS		357,582.70

ALL TOWN BANK ACCOUNTS

\$ 1,902,497.80

The Treasurer's Report was **APPROVED AS READ ON A GESZVAIN/BUGNACKI MOTION. MOTION CARRIED 4-0.**

Bills paid from December 16, 2012 – January 25, 2013: TOWN=\$3,954,536.88; SWUD = \$1471.48, were **APPROVED ON A BUGNACKI/RYAN MOTION. MOTION CARRIED 4-0.**

Minutes from previous meeting of December 17, 2012 were **APPROVED ON A BUGNACKI/RYAN MOTION. MOTION CARRIED 4-0.**

SET AGENDA:

There were changes made to the agenda – 4a was moved to directly after setting agenda; 3a, 4b and 4c were moved to immediately after Public Comment.

SHERIFF'S REPORT:

Sergeant Mattke was unable to attend this evening's meeting.

PUBLIC COMMENT – Discussion of any matter raised by the Public:

Please be advised that per Wisconsin Act 123, the Town Board will receive information from the public for a two minute time period, with time extensions per the Chairperson's discretion, per person.

Sharon Korponai:

Asked about the copy machine maintenance agreement.

It was stated that the Board will be having an option of renewing the maintenance agreement or leasing a different machine at a lower cost.

1) Fire Department Business:

a. Update/Discussion/Decision regarding inaccessible driveways:

Chief Babe had no new information on this matter.

b. Communications / Announcements:

Chief Babe handed the Board paperwork on Budget Figures; Payroll and Run Report Costs, as well as the Racine County EMS Newsletter.

Supervisor Bugnacki questioned mutual aid received and automatic aid.

Chief Babe stated that Union Grove and Yorkville are automatic aid for giving and receiving.

Chairman Kastenson asked about the EMS Newsletter.

Chief Babe stated that the newsletter is targeted to EMT's; however, it could be beneficial to residents as well.

2) Storm Water Utility District:

a. Discussion/Decision regarding Awarding Bid for Root River Project: (Town Board Action Required):

APPROVE FOX SERVICES, MADE ON A BUGNACKI/GESZVAIN MOTION. MOTION CARRIED 4-0.

3) Plan Commission Business:

a. Extension of Mobile Classrooms – Raymond School is requesting an extension of their mobile classrooms:

School Administrator Joe Dawidziak was present for the meeting. He stated that he has spoken to the County and they wanted to know the School's long-term plan. The trailer has a deck with a ramp to make it wheelchair accessible.

Supervisor Bugnacki asked how often the trailer is inspected?

Mr. Dawidziak stated that it is his understanding that it is to be inspected every two years; however, the County has not been out there in three years.

Chief Babe had some of the same concerns that the County did regarding what would happen in the event of a tornado.

APPROVE EXTENSION PENDING THE TRAILER BEING INSPECTED, MADE ON A GESZVAIN/BUGNACKI MOTION. MOTION CARRIED 4-0.

4) Town Business:

a. Update/Discussion/Decision regarding cemetery lots in Oak Grove Cemetery:

Mr. Pete Bailey was present for the meeting. He stated that he and Chairman Kastenson met with Mr. Demjen regarding the lots in question. They met to determine what was available in the new part of the cemetery for Mr. Demjen and his brother. Unfortunately, after the meeting, it was discovered that Mr. Demjen and his brother were given different lots by the cemetery committee. Mr. Demjen said that this change happened without his knowledge.

Chairman Kastenson feels that this matter should be turned over to the Town Attorney and see if what was done in 2007 was the correct thing to do. If it is correct, then, Mr. Demjen already has a replacement grave, and if not, then we'll need to do something else.

Supervisor Bugnacki stated that he cannot see the Cemetery Committee simply transferring the graves without the gentleman's approval. He feels that this transfer was not done without Mr. Demjen's knowledge and permission.

Supervisor Geszvain suggested sending Mr. Demjen a certified letter explaining the situation and see if he responds.

Mr. Bailey stated that, that is the problem – Mr. Demjen never returns a phone call – that is what prompted all of this back in 2007.

MOTION TO SEND THIS ON TO THE TOWN ATTORNEY FOR VERIFICATION AND INTERPRETATION, MADE ON A BUGNACKI/GESZVAIN MOTION. MOTION CARRIED 4-0.

b. Update/Discussion/Decision regarding School Water Situation:

Administrator Dawidziak gave a brief explanation of the water situation at the Raymond Grade School. He stated that the original school well was 180 feet deep; however, it was re-dug years ago to be 1400 feet deep.

As far as solving the issue at hand, they are using 5-gallon water dispensers with plastic cups.

Sharon Korponai asked how often the school's well is tested?

Mr. Dawidziak stated it is tested four times a year.

Mrs. Korponai then asked what way the aquifer runs – is it East to West or North to South?

Mr. Dawidziak wasn't sure.

Chairman Kastenson asked if last year's drought conditions had anything to do with the high content of molybdenum in the water?

After speaking to the DNR, Mr. Dawidziak didn't feel it was the cause. There are many assumptions regarding the cause of the problem – from various fertilizers, to the use of fly ash.

At the present time, the Health Department has supplied the Town Hall with a number of well test kits. Anyone wishing to pick one up, can do so at the Town Hall. There are instructions in each test kit.

c. Update on School Community Survey:

Mr. Dawidziak stated that the school sent out a survey to 820 properties; then sent two per property (total 1640). All of the surveys were mailed to Raymond School District voters. So far, he has received over 620 surveys back. The school board will be talking about this more at their February meeting.

He stated that, in April, 42 school districted around the State of Wisconsin will be going to referendum.

Mr. Dawidziak went over the questions and responses of the survey with the Board. He stated that people still had three days to return their surveys.

Chairman Kastenson asked if there has been any cost suggested with any proposed referendum. Mr. Dawidziak said there's been no mention of any cost. The Board is still discussing this.

**d. Discussion/Decision regarding contract with Wisconsin Humane Society:
(previously tabled):**

Supervisor Bugnacki would like to inspect the facilities of Mr. Boldt.

It was stated that at the last meeting, the Board approved for Mr. Boldt (AJ'S ANIMAL CONTROL) to handle loose dogs, contingent on Mr. Boldt agreeing to the Town's stipulations and signing the contract by December 31st. Since the last meeting, Mr. Boldt did sign the contract; thus, there is nothing further for the Town to discuss.

e. Discussion/Decision regarding Building Inspector Contract:

Due to the fact that the Town now has a different Work Comp. insurance carrier, it was necessary for the Town Attorney to look at the Building Inspector Contract. There have been some changes made to the same.

Supervisor Bugnacki would like to table this matter to allow for the Board members to look more closely at the changes made.

Supervisor Ryan stated that the Board members should all be prepared for the meeting. The packets are ready on the Friday before the meeting.

Supervisor Geszvain doesn't have a problem with either tabling the matter, or moving forward with a decision.

Supervisor Bugnacki stated that there was a death in his family, so, he was unable to be prepared.

TABLE THE BUILDING INSPECTOR CONTRACT, MADE ON A BUGNACKI/KASTENSON MOTION. MOTION CARRIED 4-0.

f. Discussion/Decision regarding Annual Spring Newsletter:

MOTION TO HAVE ONE NEWSLETTER A YEAR – THE BUDGET NEWSLETTER IN NOVEMBER, MADE ON A BUGNACKI/GESZVAIN MOTION. MOTION CARRIED 4-0.

g. Discussion/Decision regarding Town Hall Copy Machine:

It was stated that the existing copy machine comes with a maintenance agreement that costs the Town \$3850.00 a year. The Town could lease new copier with a maintenance agreement that includes toner cartridges for over \$1000.00 savings.

APPROVE LEASING NEW COPIER FROM JAMES IMAGING, MADE ON A RYAN/GESZVAIN MOTION. MOTION CARRIED 4-0.

5) Communications and Announcements:

**The Wisconsin Town's Association meeting is coming up on February 20th.

**Just about everything is now off of the recycling center property. There are still a few items there because they are frozen in the ground.

At 9:15 pm, the meeting was ADJOURNED ON A RYAN/GESZVAIN MOTION. MOTION CARRIED 4-0.

Respectfully submitted,

Linda M. Terry
Town Clerk
Town of Raymond