DECEMBER 17, 2012 – TOWN BOARD MEETING

On Monday, December 17, 2012, the Town Board of the Town of Raymond held their monthly meeting. The Pledge of Allegiance was recited. Roll call was taken as follows: Present were, Supervisors, Paul Ryan; James Phillips; Tim Geszvain and Stan Bugnacki; Town Clerk, Linda Terry and Fire/Rescue Chief, Alan Babe. Absent was Chairman Gary Kastenson, due to illness; and Town Treasurer, Lee Marie Toll, collecting taxes.

The Treasurer's Report was read as follows:

Community State Bank - General Checking				
Beginning Balance			**$5,338.16**	
Deposits:	34,497.50			
Transfers in:	47,006.82			
Interest Earned		2.12		
Miscellaneous Credits/Voided Checks		7.00		
Journal Entries debiting checking				
TOTAL DEPOSITS:			81,513.44	
Disbursements:	(75,338.84)			
Transfers out:		-		
Bank Charges & Miscellaneous Deductions	(10.00)			
Journal Entries crediting checking				
TOTAL DISBURSEMENTS:			(75,348.84)	
ENDING BALANCE:				**11,502.76**
JP Morgan Chase - Scan Account Checking				
Beginning Balance			**$1,811.14**	
Deposits:	149,786.96			
Transfers in:				
Interest Earned				
Miscellaneous Credits				
Journal Entries debiting checking				
TOTAL DEPOSITS:			149,786.96	
Disbursements:				
Transfers out:	(1,600.00)			
Bank Charges & Miscellaneous Deductions				
Journal Entries crediting checking				
TOTAL DISBURSEMENTS:			(1,600.00)	
ENDING BALANCE:				**$149,998.10**

OTHER ACCOUNTS:		
UNRESTRICTED		
Community State Bank - Money Market	406.87	
State LGIP Fund - Tax Investment	207.84	
TOTAL UNRESTRICTED SAVINGS		**614.71**
TOTAL UNRESTRICTED FUNDS		**162,115.57**
RESTRICTED		
Community State Bank - Bond Escrow	64,478.91	
Community State Bank Storm Water Utility	56,517.75	
Community State Bank Cemetery Fund	7,834.44	
State LGIP Funds - Bond Escrow	20,300.21	
State LGIP Funds - Cemetery	15,255.74	
State LGIP Funds - Equipment Reserve	32,098.90	
State LGIP Funds - Land Reserve	22,873.42	
State LGIP Funds - RJM LLC - Asphalt	32,469.06	
TOTAL RESTRICTED FUNDS		**251,828.43**
ALL TOWN BANK ACCOUNTS		**$ 413,944.00**

The Treasurer's Report was APPROVED AS READ, ON A PHILLIPS/BUGNACKI MOTION. MOTION CARRIED 4-0.

Supervisor Ryan asked how things were going with the Town Clerk taking the deposits to the bank.

Clerk Terry stated that she has made a few deposits. Today was the first day that the courier came by to pick up the tax money for deposit.

Supervisor Ryan stated that the Board did not approve for a courier service. The Town would need to pay for that service.

The consensus of the Board members was to not have the courier services. The Town Clerk will be making the deposits during the week.

BILLS PAID FROM NOVEMBER 24, 2012 – DECEMBER 14, 2012: TOWN=$75,338.84; SWUD=$577.00, were APPROVED ON A PHILLIPS/GESZVAIN MOTION. MOTION CARRIED 4-0.

MINUTES FROM PREVIOUS MEETINGS OF: NOVEMBER 26, 2012 were APPROVED ON A PHILLIPS/BUGNACKI MOTION. MOTION CARRIED 4-0.

SHERIFF'S REPORT:

Sergeant Mattke handed the Board members his monthly report. He stated that there were numerous construction material thefts. There was an arrest made in this matter.

Supervisor Phillips stated that the emails that the Sheriff's Department has been mailing out have been very helpful in keeping the people informed of what's going on in the area.

Supervisor Bugnacki asked about the heavy truck traffic going down Seven Mile Road? John's is still traveling that road quite often.

Sergeant Mattke has spoken to someone from the Wisconsin DOT and they will be checking into this matter.

PUBLIC COMMENT – Discussion of any matter raised by the Public:
NONE

1) **Fire Department Business:**
   a. **Update/Discussion/Decision regarding inaccessible driveways:**
   Chief Babe will be getting updates from other fire chiefs.
   TABLE THIS MATTER, MADE ON A BUGNACKI/PHILLIPS MOTION. MOTION CARRIED 4-0.

   b. **Discussion/Decision regarding Lease Agreement with Stryker:**
   Chief Babe, and Jake Dinauer, stated that the Town purchased a Stryker cot two years ago. The department will need a similar cot for the other rescue squad.
   Stryker is offering a three-year lease on the purchase of the cot. It will have 0% interest for those three years.
   Chief Babe sated that the Fire/Rescue Association has agreed to pay one-half of the lease agreement, with the Town paying the other half of the lease. He also stated that the sum of $2325.00 (the Town portion), would come out of the Rescue Equipment Budget line item. The first payment will be in 2013.
   He asked that the Town Treasurer assist with the application process.
   APPROVE THREE-YEAR LEASE AGREEMENT WITH STRYKER AT 0% INTEREST, WITH THE FIRE/RESCUE ASSOCIATION PAYING ONE-HALF OF THE PAYMENT, AND THE OTHER ONE-HALF OF THE PAYMENT ($2325.00) COMING OUT OF THE FIRE/RESCUE BUDGET, MADE ON A BUGNACKI/GESZVAIN MOTION. MOTION CARRIED 4-0.

   c. **Communications / Announcements:**
   - Chief Babe handed the Board year-to-day budget figures.
   - The department recently purchased new computers.
   - He stated that one of his members drove past the Town Hall Saturday evening and the front door was propped open. He is just informing the board of this.

   Supervisor Geszvain had a question about the department having enough people to make a rescue run last week.
   Chief Babe stated that last week there was a call, but, we didn't have enough people to transport. We needed to call Caledonia.
   Supervisor Phillips asked if there was a protocol that the department needs to follow in the event of a life threatening situation? What sort of liability is on the Town?
   Chief Babe said that we are operating under mutual aid. We will lose the billing of that patient.
   *At this time, Chief Babe informed the Board that the department may be having the opportunity to get a few retired Sheriff's Department deputies, that are part of the dive team, as drivers.

2) **Storm Water Utility District:**
   a. **Updates:**
   Supervisor Ryan reported that the Storm Water Utility District is getting ready to get the bid packets together for the 2013 projects.

3) **Plan Commission Business:**
   a. **Conditional Use: Martha Sanchez – 9713-W. 7 Mile Road; to Park One Dump Truck: (previously tabled):**
   APPROVE PLAN COMMISSION'S RECOMMENDATION FOR APPROVAL, WITH THE STIPULATION THAT WHEN THE ROAD POSTING IS ON IN THE SPRING, MS. SANCHEZ MUST NOT TRUCK ON TOWN ROADS AND SHE ALSO MUST FOLLOW ALL OF RACINE COUNTY'S CONDITIONS, MADE ON A PHILLIPS/GESZVAIN MOTION. MOTION CARRIED 4-0.

4) **Town Business:**
   a. **Discussion/Decision regarding the Town's Options for Animal Control:**
   Items 4a, 4b and 4c all pertain to the same subject – they were all discussed together. Below is a synopsis of the discussion for all three items.

Supervisor Phillips is concerned about the liability on the Town. If something happens to the dog, who is responsible?

It was noted that to date, the Town has paid in excess of $8500.00 to Countryside Humane Society; $7800.00 for the contract and a dollar amount for each animal picked up. There have been approximately 15 animals picked up and not all of them dogs.

Supervisor Geszvain feels that we have been paying Countryside too much.

Supervisor Ryan stated that the Town really has only a few options – he doesn't like the way that Countryside is charging the Town.

Supervisor Bugnacki feels the Town should give Wisconsin Humane Society a chance – he felt that the Town has a responsibility to support the Wisconsin Humane Society.

Mr. Adrian Boldt had submitted a contract to the Town for dog pick-up. Unfortunately, the Town's attorney has looked it over and made a few changes to the same.

Supervisor Phillips would like to see a completed contract from Mr. Boldt. He feels that Mr. Boldt should first see the changes from the attorney and make sure that he can comply with those changes.

Supervisor Geszvain likes the idea of having someone from the Town handling the dog pick-ups. He also asked what the term of a contract with Mr. Boldt would be?

Supervisors Phillips and Ryan felt that a one-year contract would be sufficient.

b. Discussion/Decision regarding contract with Wisconsin Humane Society: (previously tabled):

TABLE UNTIL THE NEXT MEETING, MADE ON A PHILLIPS/BUGNACKI MOTION. MOTION CARRIED 4-0.

c. Discussion/Decision regarding contracted services for Animal Control:

APPROVE CONTRACT WITH AJ'S ANIMAL CONTROL, CONTINGENT ON THE CHANGES FROM THE TOWN ATTORNEY BEING INCORPORATED INTO THE CONTRACT, AND PROVIDED THOSE CHANGES BE MADE BEFORE THE END OF 2012, MADE ON A GESZVAIN/PHILLIPS MOTION. MOTION CARRIED 3-1, WITH SUPERVISOR BUGNACKI OPPOSING.

d. Soil Disturbance Completion: Tim Yenter, 7 Mile Road & Highway 45:

Supervisor Geszvain asked if the East side of the culvert was taken care of?

Mr. Yenter stated that he did take care of the East side of the culvert.

Mr. Joe Strueder, from the Town's Plan Commission, worried about the nursing home having a ponding problem next spring.

Supervisor Geszvain stated that he didn't think that Mr. Yenter has done any digging in the ditch-line. Therefore, he didn't not think that Mr. Yenter would be responsible for any ponding.

Supervisor Ryan stated that he has spoken to Chairman Kastenson and he feels that Mr. Yenter has done what he was supposed to do.

APPROVE RELEASING THE ROAD BOND, MADE ON A PHILLIPS/GESZVAIN MOTION. MOTION CARRIED 4-0.

e. Discussion/Decision regarding Resolution #2012-04 regarding Dog License Fees:

APPROVED ON A PHILLIPS/BUGNACKI MOTION. MOTION CARRIED 4-0.

f. Discussion/Decision regarding 2013 Wages for Town Employees: Deputy Clerk, Janitorial; Poll Workers; Chief Inspectors:

APPROVE WAGE INCREASES OF 2.5% FOR THE NAMED EMPLOYEES, MADE ON A PHILLIPS/BUGNACKI MOTION. MOTION CARRIED 4-0.

g. Discussion/Decision regarding closing Town Hall and Highway Department for one hour from noon until 1:00 pm on Thursday, December 20th for the Employee Luncheon:

APPROVED ON A BUGNACKI/GESZVAIN MOTION. MOTION CARRIED 4-0.

h. Discussion/Decision regarding renewing Insurance Policy for 2013:
APPROVE POLICY FOR 2013, WITH THE ADDITIONAL COVERAGE FOR A COST OF $46,506.00, MADE ON A BUGNACKI/PHILLIPS MOTION. MOTION CARRIED 4-0.

i. Review/Approval of 2013 Class "C" Fireworks Permit for Phantom Fireworks & Xtreme Fireworks:
APPROVED ON A PHILLIPS/GESZVAIN MOTION. MOTION CARRIED 4-0.

j. Discussion/Decision on 2013-2014 Shooting Dates for Fireworks - July 13, 2013, from 8:00 – 10:00 pm; and January 4, 2014, from 5:00 – 7:00 pm:
APPROVED ON A BUGNACKI/PHILLIPS MOTION. MOTION CARRIED 4-0.

6. Communications and Announcements:
*Supervisor Phillips asked about the banned contractor's list that was placed in the Board's boxes.
Supervisor Ryan stated that was placed there for information purposes only.
*Supervisor Bugnacki stated that the recycling center should be cleaned up fairly soon.
*Supervisor Bugnacki felt that the Town should recognize Lisa Sinda and Mickey Millonzi for their service to the Town – both are leaving the Town's employment. Lisa was the deputy clerk for seven years, and Mickey was the Town's Court Clerk for approximately 16 years.

At 8:50 PM, the meeting was ADJOURNED ON A PHILLIPS/BUGNACKI MOTION. MOTION CARRIED 4-0.

Respectfully submitted,

Linda M. Terry
Town Clerk
Town of Raymond