

**DECEMBER 27, 2011      CLOSED and REGULAR**

On Tuesday, December 27, 2011, the Raymond Town Board held a Special Meeting. The meeting was called to order at 7:00 pm. Roll call was taken as follows: Present, Chairman, Gary Kastenson; Supervisors, Paul Ryan; Stan Bugnacki and James Phillips. Also present was Town Clerk, Linda M. Terry. Absent was Supervisor Joe Pohlhammer.

At 7:02 PM, the Board moved to Closed Session, pursuant to s. 19.85 sub (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility on a **BUGNACKI/RYAN MOTION. ROLL CALL VOTE WAS TAKEN – MOTION CARRIED UNANIMOUSLY.**

At 7:25 PM, after discussion regarding the above, the Board **RECONVENED TO OPEN SESSION ON A PHILLIPS/RYAN MOTION. ROLL CALL VOTE TAKEN – MOTION CARRIED UNANIMOUSLY.**

At this time, there was a motion to **INCREASE FIRE/RESCUE CHIEF SALARY TO \$4000.00 ANNUALLY, EFFECTIVE JANUARY 1, 2012, WITH A \$500.00 YEAR-END BONUS PROVIDING THE FIRE/RESCUE DEPARTMENT STAYS UNDER BUDGET, MADE ON A RYAN/PHILLIPS MOTION. MOTION CARRIED 4-0.**

Immediately following the above motion, the Board moved to their regular scheduled meeting.

The Pledge of Allegiance was recited.

In addition to the above, also present for the meeting were, Town Treasurer, Lee Marie Toll; and Fire/Rescue Chief, Alan Babe.

The Treasurer's Report was read as follows:

Community State Bank - General Checking		
Beginning Balance		<b>\$1,174.64</b>
Deposits:	210,889.25	
Transfers in:	115,990.27	
Interest Earned		7.12
Miscellaneous Credits		-
Correcting Journal Entries made		
<b>TOTAL DEPOSITS:</b>		<b>326,886.64</b>
Disbursements:	(314,972.43)	
Transfers out:		-
Bank Charges & Miscellaneous Deductions	(831.00)	
Correcting Journal Entries made		
<b>TOTAL DISBURSEMENTS:</b>		<b>(315,803.43)</b>
<b>ENDING BALANCE:</b>		<b>12,257.85</b>

JP Morgan Chase - Depository Checking Beginning Balance			<b>\$0.00</b>
Deposits:	1,025,167.87		
Transfers in:			
Interest Earned			
Miscellaneous Credits	-		
Correcting Journal Entries made			
<b>TOTAL DEPOSITS:</b>		1,025,167.87	
Disbursements:			
Transfers out:			
Bank Charges & Miscellaneous Deductions			
Correcting Journal Entries made			
<b>TOTAL DISBURSEMENTS:</b>		-	
<b>ENDING BALANCE:</b>			<b>1,025,167.87</b>
<b>OTHER ACCOUNTS:</b>			
<b>UNRESTRICTED</b>			
Community State Bank - Money Market	2,814.62		
Less LOC for Stone Creek Crossing	<u>(1,136.52)</u>	1,678.10	
State LGIP Fund - Tax Investment		<u>19,179.23</u>	
<b>TOTAL UNRESTRICTED SAVINGS</b>			<b>20,857.33</b>
<b>RESTRICTED</b>			
Community State Bank - Bond Escrow		58,401.34	
Community State Bank - Money Market/Stone Creek LOC		1,136.52	
Community State Bank Storm Water Utility		69,858.89	
Community State Bank Cemetery Fund		4,329.22	
State LGIP Funds - Bond Escrow		20,268.66	
State LGIP Funds - Cemetery		15,232.03	
State LGIP Funds - Equipment Reserve		40,864.46	
State LGIP Funds - Land Reserve		22,837.86	
State LGIP Funds - RJM LLC - Asphalt		<u>32,418.59</u>	
<b>TOTAL RESTRICTED FUNDS</b>			<b>265,347.57</b>
<b>ALL TOWN BANK ACCOUNTS</b>			<b>\$ 1,323,630.62</b>

The Treasurer's Report was **APPROVED AS READ ON A RYAN/PHILLIPS MOTION.**  
**MOTION CARRIED 4-0.**

**BILLS PAID FROM NOVEMBER 28<sup>TH</sup> – DECEMBER 23<sup>RD</sup>: \$314,972.43, were APPROVED ON A RYAN/BUGNACKI MOTION. MOTION CARRIED 4-0.**

**MINUTES FROM PREVIOUS MEETINGS OF: 11/21/11 and 11/28/11, were APPROVED ON A BUGNACKI/RYAN MOTION. MOTION CARRIED 4-0.**

**SHERIFF'S REPORT:**

Sgt. Mattke gave the Board his monthly report. He also stated that, at the end of November, the contract still had enough hours left to last through the end of the 2011 year.

There continues to be mailbox smashing and now, Christmas decoration thefts.

He reported that the City of Burlington Fire Department was robbed – the deputies are paying very close attention to surrounding fire departments.

He said that the Sheriff's Department does have a policy in place for the Conceal/Carry law. Until the Fire/EMS people get a policy in place, the Sheriff's Department will be handling the weapons.

**PUBLIC COMMENT – Discussion of any matter raised by the Public:**

*Please be advised that per Wisconsin Act 123, the Town Board will receive information from the public for a two minute time period, with time extensions per the Chairperson's discretion, per person.*

**PATRICK MOCZYNSKI:**

Mr. Moczynski thanked the Board Members with the pond issues – at least a majority of the Board helped.

For the second time, he put in a 12-inch tile. The tile under the road was opened.

There are three separate drain tiles that are draining onto my property. One tile was till running two weeks after the rain stopped. The County put in a new 22-inch cross tile on Highway "G" – a 12-inch tile may not handle this water. I would suggest a relief valve on the other side of the road.

For the record, I never contacted this Board or the Town regarding this issue – I have paid for this tile myself. I still think we may have a problem – the water may go over the road.

**1) Fire Department Business:**

**a. Discussion/Decision regarding Conceal Carry Law:**

Chief Babe said that he did not have a copy of the policy for the Board. He would like this tabled until the next Town Board meeting.

Supervisor Bugnacki stated that he attended the WTA meeting – the Sheriff will be drafting a policy. Supervisor Bugnacki will get something to the Chief.

**TABLE THIS MATTER UNTIL NEW INFORMATION IS RECEIVED, MADE ON A PHILLIPS/RYAN MOTION. MOTION CARRIED 4-0.**

**b. Discussion/Decision regarding Automatic Aide with Wind Lake Fire Department:**

Chief Babe said that right now, we are both under the same frequency. When there is a working fire, he would like for Raymond to go automatically to that fire.

Supervisor Phillips asked if the Town was reimbursed for this? He also questioned how the Town should/could budget for something like this? He has a hard time with this considering that Wind Lake charges the Town of Raymond for EMS services, but the Town of Raymond cannot charge Wind Lake for fire calls.

Chief Babe said that we are not reimbursed for fire calls. So far, we have paid out \$1600.00 for EMS contracted services to Wind Lake for the EMS they provide. So far, for 2011, we have had about 7 – 8 fire calls with Wind Lake.

Chairman Kastenson asked if Raymond would automatically go out to fires?

Chief Babe said that Raymond would only go out for a working structure fire.

Chief Babe would like for the Town to agree with this automatic aide for a three month trial period and then review it on a quarterly basis.

**APPROVE A THREE-MONTH TRIAL PERIOD FOR AUTOMATIC AIDE WITH WIND LAKE FIRE DEPARTMENT, MADE ON A BUGNACKI/PHILLIPS MOTION. MOTION CARRIED 4-0.**

**c. Mertz Aesthetics – Discussion/Decision regarding access driveway for dry hydrant at 4133 Courtney Road:**

Mr. Chuck Patrick and Nick Migalski were present for the meeting.

Chief Babe said that these gentlemen have been good friends of the fire department. It would be advantageous to help with the cost of putting a driveway. He has spoken to Chairman Kastenson and DPW, John Ertl. Mr. Ertl was going to get a figure together for the Board.

Supervisor Phillips would want a long-term contract with Mertz.

Chairman Kastenson asked what they are looking for?

Mr. Patrick needs to know the material costs.

Supervisor Phillips asked how long the driveway is?

Chief Babe said it is approximately 40 feet long.

Chairman Kastenson has spoken with Mr. Ertl. The Town's Engineer will need to get involved in this project as well. Mr. Ertl had suggested two, 36-inch culverts.

Chairman Kastenson also stated that he would like to see the figures on this project before approving anything.

Supervisor Phillips agreed.

Chief Babe said that there is approximately \$22,000.00 in the 2% fire dues fund, that can, by law, be used for this.

Mr. Patrick said they are only asking for the culvert installation – no paving.

**TABLE THIS MATTER UNTIL THE JANUARY MEETING, MADE ON A PHILLIPS/BUGNACKI MOTION. MOTION CARRIED 4-0.**

**2) Storm Water Utility District: NONE**

**3) Plan Commission Business:**

**a. Soil Disturbance Permit:**

**Andy Schroepfer: 5378 – Highway “G” (previously tabled):**

Chairman Kastenson asked when this project would be completed?

Mr. Schroepfer said that he was unsure – this depends on the weather.

**APPROVE PLAN COMMISSION'S RECOMMENDATION FOR APPROVAL AND REMOVE THE STOP WORK ORDER, BASED ON THE RECOMMENDATIONS OF THE PLAN COMMISSION AND THE TOWN ENGINEER, AND PROCEED WITH THE WORK AS WEATHER PERMITS, MADE ON A PHILLIPS/BUGNACKI MOTION. MOTION CARRIED 4-0.**

**b. Milwaukee Light Bulb, 4135 W. Frontage Road; Discussion/Decision regarding building expansion:**

The question was asked – how many trucks do they get in between 3:00 – 5:00 pm?

The answer was, they get around 8 trucks.

**APPROVED ON A RYAN/PHILLIPS MOTION. MOTION CARRIED 4-0.**

**THE MOTION WAS AMENDED TO ADD – “WITH APPROPRIATE COUNTY APPROVAL”, MADE ON A RYAN/PHILLIPS MOTION. MOTION CARRIED 4-0.**

**c. Discussion/Decision regarding Field Tile Ordinance:**

Supervisor Ryan stated that the SWUD says it deals with storm water. Does the Town Board want to try to address this, or will we be working with the Plan Commission?

It was stated that possibly the Town could get involved, depending on the size of the tile; what about an easement; if the problem has to deal with health issues, etc.

Chairman Kastenson asked if the SWUD would like to come up with a tile ordinance and the Town Board could look at it.

Supervisor Ryan stated that the SWUD did have a draft ordinance last year, but this was not approved by the Plan Commission.

Chairman Kastenson would like the SWUD to send the Town Board a draft copy and it will be placed on the Plan Commission agenda and then to the Town Board.

**4) Town Business:**

**a. Review/Approval of 2012 Class "C" Fireworks Permit for Phantom Fireworks & Xtreme Fireworks:**

**APPROVED ON A PHILLIPS/RYAN MOTION. MOTION CARRIED 4-0.**

**b. Discussion/Decision on 2012-2013 Shooting Dates for Fireworks - July 7, 2012, from 8:00 – 10:00 pm; and January 5, 2013, from 5:00 – 7:00 pm:**

**APPROVED ON A PHILLIPS/RYAN MOTION. MOTION CARRIED 4-0.**

**c. Discussion/Decision regarding Building Inspector Contract:**

**TABLE UNTIL THE BOARD REVIEWS ALL PENDING CONTRACTS, MADE ON A BUGNACKI/PHILLIPS MOTION. MOTION CARRIED 4-0.**

**AMEND MOTION TO STATED THE SPECIAL CLOSED SESSION MEETING TO GO OVER PERSONNEL ISSUES, TO BE JANUARY 17<sup>TH</sup> AT 7:30 PM, MADE ON A BUGNACKI/PHILLIPS MOTION. MOTION CARRIED 4-0.**

**d. Discussion/Decision regarding Pollworkers for 2012-2013:**

Cheryl Jorgensen	Barb Welch	Donnell Kastenson
Debbie Brost	Jenny Waldron	Carol Koel
Lynn Theys	Rachel Opgenorth	Pam Henderson
Shirley Vretenar	Lisa Sinda**	Janice Welch**
Arla Ertl	Arlene Krueger	Sharon Korponai
Clare Cross	Tamera Swantz	Janet Sinda
Bill Rondeau	Sharon Hilt	Sherry Nielsen
Jeanne Gerovac	Lia Sader	Patsy Bichanich
Jessie Zamecnik	Kim Rinner	Jean Drefahl
Joan Szymczak	Kathy Jaeger	John Jaeger

**\*\* Chief Inspectors\*\***

**APPROVED ON A BUGNACKI/PHILLIPS MOTION. MOTION CARRIED 4-0.**

**e. Discussion/Decision regarding setting date and time for Special Joint Meeting for Gelhaus Minor Land Division:**

**TABLE UNTIL THE BOARD RECEIVES FURTHER INFORMATION, MADE ON A BUGNACKI/PHILLIPS MOTION. MOTION CARRIED 4-0.**

**f. Discussion regarding letter received from Racine County Health Department:**

Chairman Kastenson informed the Board that he received a notification from the Health Department that there was an active case of TB in the Town. By law, the Town is responsible for the nursing costs of this matter. This was for information purposes only.

**AT 9:00 PM, THE MEETING WAS ADJOURNED ON A RYAN/BUGNACKI MOTION. MOTION CARRIED 4-0.**

**Respectfully submitted,**

**Linda M. Terry  
Town Clerk**