

SPECIAL TOWN BOARD MEETING – MAY 9, 2011

On Monday, May 9, 2011, the Town Board of the Town of Raymond, held a Special Meeting. Chairman Kastenson called the meeting to order at 7:30 PM. Roll call was taken as follows: Present were, Chairman Gary Kastenson; Supervisors, Joe Pohlhammer, Stan Bugnacki, Paul Ryan and James Phillips. Also present was Town Clerk, Linda M. Terry.

Chairman Kastenson asked for Public Comment.

Robert Flasz:

Stated that he previously asked for the total cost of the Root River clean out project, to include sub-contractor costs and engineering fees, etc. He still has not received an answer.

Bob Slivon:

Felt the Town could very easily hire a full-time engineer for the Town.

Tom Lesch:

Hopes that the Board reconsiders doing the entire project for Waukesha Road.

Jean Babe:

Agrees with Mr. Lesch.

1. Discussion/Decision regarding Hobby Kennel License for Joan Butkowski; 7771-W. Seven Mile Road, Franksville, WI 53126

It was stated that, by Ordinance, the Plan Commission should review this request first.

2. Discussion/Decision regarding weed spraying for the Root River Project:

Supervisor Ryan did stated that the Town received two bids for the project. It was suggested that the spraying should happen twice a year.

Supervisor Pohlhammer stated that he spoke to one of the people that submitted a quote and asked that he be present for tonight's meeting. Since he is not here yet, could this matter be handled later in the meeting?

MOTION TO HOLD OVER UNTIL MR. NORTH ARRIVES, MADE ON A RYAN/POHLHAMMER MOTION. MOTION CARRIED 5-0.

3. Discussion/Decision regarding Waukesha Road

Chairman Kastenson feels that a big mistake has been done by the Board not approving the entire project for Waukesha Road. The cost for the final coat to be done next year will be between \$120,000.00 - \$140,000.00.

Supervisor Bugnacki said that he didn't have that understanding at the last meeting when the Town engineer was present.

Supervisor Pohlhammer said that he had concerns, including the soil, what happens if a tile is hit, also, what about driveways.

Also, there is a cost for design and engineering in the bid process – does the Town really need an engineer to oversee our workers? He feels that the numbers could be trimmed down greatly.

Chairman Kastenson did not agree.

Supervisor Phillips said that the Town's Highway Employees are good workers; however, they are not road builders.

Supervisor Bugnacki would prefer an engineer oversee the project.

Supervisor Ryan doesn't have a problem with bidding the whole project.

Supervisor Phillips also feels that the Town should be basing their decision on actual numbers; he would still like to stay within the budget.

Supervisor Pohlhammer feels there will be cost over-runs on this project.

MOTION TO RESCIND PREVIOUS MOTION FROM APRIL 25TH REGARDING PROCEEDING WITH THE \$294,000.00 PROJECT, MADE ON A BUGNACKI/RYAN MOTION. MOTION CARRIED 4-1, WITH SUPERVISOR POHLHAMMER OPPOSING.

MOTION TO AUTHORIZE THE BIDDING TO PROCEED FOR THE PROJECT, BASED ON THE ENGINEER'S ITEMIZED SCHEDULE FOR THE FULL PROJECT TO BE DONE, MADE ON A RYAN/PHILLIPS MOTION. MOTION CARRIED 4-1, WITH SUPERVISOR POHLHAMMER OPPOSING.

4. Discussion/Decision regarding amending the Town's Plan Commission Ordinance

The Town Attorney prepared a draft ordinance regarding the Plan Commission having seven members, with at least five of the seven, being citizens. It will no longer be mandatory for one of the members to be a fire/rescue person.

Supervisor Phillips asked about a Board Member being in the Plan Commission?

Chairman Kastenson stated that it will no longer be necessary.

APPROVE ORDINANCE, MADE ON A RYAN/BUGNACKI MOTION. MOTION CARRIED 5-0.

5. Discussion/Decision regarding Plan Commission Appointment

It was stated that this will need to be tabled until after the preceding Ordinance has been posted.

TABLE UNTIL THE MAY 23RD MEETING, MADE ON A RYAN/PHILLIPS MOTION. MOTION CARRIED 5-0.

6. Discussion/Decision regarding Town Board Appointments

Supervisor Phillips volunteers to be the liaison to the Fire/Rescue Department; as well as Raymond Grade School.

Supervisor Bugnacki will continue to work with the Recycling Program.

Chairman Kastenson will be the liaison for the Public Works Department.

7. Discussion/Decision regarding possible Office Policy Update for Board Members

Supervisor Bugnacki pointed out that the Town no longer has a postage machine – thus that portion could be removed.

The portion in the Policy regarding the “Accountant” position can be removed – there is no longer an accountant.

There was discussion as to whether or not there should be a limit placed on the number of copies that a Board member is entitled to, and whether or not they should be charged for them.

Supervisor Pohlhammer asked if this would not be similar to an open records request?

Lisa Sinda, the Town’s Deputy Clerk, felt that constant requests by board members to have copies of bills made is becoming costly for the taxpayers.

Supervisor Ryan stated that bills need to stay in the Clerk’s office.

Supervisor Pohlhammer said that he doesn’t see anything in this manual for getting on the Storm Water Utility District Agenda.

Supervisor Ryan stated that other than the Racine County Drainage Board, no one has requested to be on the agenda. If someone makes a request and one of the commissioners is willing to put it on the agenda, then it is on.

Supervisor Pohlhammer thought the Storm Water Utility District is its own entity.

Supervisor Phillips stated that the agenda is directed through the Town Board.

Supervisor Ryan also stated that there is public comment at each meeting.

Supervisor Bugnacki asked if there were any other storm water utility districts in the area?

Supervisor Phillips said that the way the storm water utility district is set up right now, things go through the Town Board.

At this time, Supervisor Pohlhammer said that he would like the meetings taped and the record kept on file for seven years.

Chairman Kastenson stated that taping of the minutes is not a part of the office policy manual – this should be placed on the next agenda.

APPROVE MAKING CHANGES TO OFFICE POLICY, MADE ON A PHILLIPS/RYAN MOTION. MOTION CARRIED 4-1, WITH SUPERVISOR POHLHAMMER OPPOSING.

8. Discussion/Decision regarding process by which Board members contact Town Counsel and/or Town Engineer

Chairman Kastenson stated that in the past, contacting the Town Attorney or the Town Engineer, has gone through the Town Clerk first.

Supervisor Pohlhammer questioned the DPW and the Storm Water Utility District contacting the Town Engineer?

Both Chairman Kastenson, and Supervisor Ryan stated that the DPW and the Storm Water Utility District, work with the Engineer on projects.

Supervisor Ryan stated that he does not contact the Town Engineer. The Town engineer attends the Storm Water Utility District meetings to keep informed on the project.

Supervisor Pohlhammer said that there was no engineering necessary on the East Branch Root River project.

Supervisor Phillips stated that the Town Engineer is an integral part of the project.

Chairman Kastenson suggested leaving things the way they are – contact is made through the clerk’s office.

Supervisor Ryan stated that the Storm Water Utility District budget has been audited every year; it has not exceeded it’s budget.

MOTION TO LEAVE THINGS THE WAY THEY ARE – CONTACT IS MADE THROUGH THE CLERK’S OFFICE, MADE ON A PHILLIPS/RYAN MOTION. MOTION CARRIED 3-2, WITH SUPERVISORS BUGNACKI AND POHLHAMMER OPPOSING.

9. Discussion/Decision regarding Part-time Lawn Mowing

Chairman Kastenson stated that so far, the Town has received one applicant for the position. However, we are unsure as to whether or not the applicant has experience pulling a trailer.

MOTION TO KEEP THE POSITION OPEN AND CONTINUE TO ADVERTISE UNTIL THE MAY 23RD MEETING, MADE ON A RYAN/PHILLIPS MOTION. MOTION CARRIED 5-0.

10. Discussion/Decision regarding pond on Moczynski property on 100th Street

Supervisor Pohlhammer passed paperwork out to members of the audience, as well as Town Board Members. He has requested that this be made part of the minutes – it is attached with these minutes.

Supervisor Ryan said that at the last meeting, the Town Board motioned to have the DPW employees dig on the East side of the ditch. However, they were stopped from doing that.

Supervisor Pohlhammer said that the DPW workers decided not to dig because it was not a good idea. He also stated that there was supposed to be a pond overflow plan, but that was not done.

Supervisor Ryan asked if we can get the DPW workers out there to do what they were told to do?

Supervisor Phillips suggested that the Town Chairman speak to the DPW.

Chairman Kastenson suggested holding this over for two weeks to allow Mr. Moczynski and Mr. Paap to work this out.

Mr. Paap said that he just wants the water under control.

Supervisor Pohlhammer feels that the Board should have some involvement. He also said that, according to the Town’s Ordinance, Mr. Moczynski was supposed to have an overflow plan. That was not done.

This matter will be on the May 23rd Agenda.

**At this time, Mr. Don North arrived at the meeting regarding:
Discussion/Decision regarding weed spraying for the Root River Project:**

Supervisor Ryan asked if Mr. North would be willing to walk the river to do the spraying. This is do to the fact that there are certain areas that a tractor cannot get to.

Mr. North said that he would be bringing his tractor. He would not be willing to walk it.

Supervisor Pohlhammer questioned when this would be done – there is no date on the agreement.

Mr. North said that they will need to wait until the leaves are on the trees.

Supervisor Ryan said that he spoke to Shawn Roberts – this will be done within the next few weeks.

**APPROVE AUTHORIZING SHAWN ROBERTS TO DO THE SPRAYING
FOR \$5300.00 PER SPRAYING, MADE ON A PHILLIPS/RYAN MOTION.
MOTION CARRIED 5-0.**

**At 9:00 pm, the meeting was ADJOURNED ON A PHILLIPS/RYAN
MOTION. MOTION CARRIED 5-0.**

Respectfully submitted,

**Linda M. Terry
Town Clerk**