TOWN BOARD MEETING – OCTOBER 22, 2012

On Monday, October 22, 2012, the Town Board of the Town of Raymond held their monthly meeting. The Pledge of Allegiance was recited. Roll call was taken as follows: Present were, Chairman Gary Kastenson; Supervisors; James Phillips, Paul Ryan, Stan Bugnacki and Tim Geszvain. Also present were, Town Clerk, Linda M. Terry; Town Treasurer, Lee Marie Toll; and Town Director of Public Works Foreman, John Ertl.

The Treasurer's Report was read by Lee Marie Toll, as follows:

Community State Bank - General Checking			
Beginning Balance		**$3,186.75**	
Deposits:	9,212.74		
Transfers in:	188,323.09		
Interest Earned	1.87		
Miscellaneous Credits/Voided Checks	-		
Journal Entries debiting checking			
TOTAL DEPOSITS:		197,537.70	
Disbursements:	(193,506.22)		
Transfers out:			
Bank Charges & Miscellaneous Deductions	(98.80)		
Journal Entries crediting checking	(2,339.39)		
TOTAL DISBURSEMENTS:		(195,944.41)	
ENDING BALANCE:			**4,780.04**
JP Morgan Chase - Scan Account Checking			
Beginning Balance		**$304,811.14**	
Deposits:			
Transfers in:			
Interest Earned			
Miscellaneous Credits			
Journal Entries debiting checking			
TOTAL DEPOSITS:		-	
Disbursements:			
Transfers out:	(115,000.00)		
Bank Charges & Miscellaneous Deductions			
Journal Entries crediting checking			
TOTAL DISBURSEMENTS:		(115,000.00)	
ENDING BALANCE:			**$189,811.14**
OTHER ACCOUNTS:			
UNRESTRICTED			
Community State Bank - Money Market		3,420.19	
State LGIP Fund - Tax Investment		19,202.95	
TOTAL UNRESTRICTED SAVINGS			**22,623.14**

TOTAL UNRESTRICTED FUNDS		**217,214.32**
RESTRICTED		
Community State Bank - Bond Escrow	63,467.64	
Community State Bank Storm Water Utility	62,904.46	
Community State Bank Cemetery Fund	7,752.99	
State LGIP Funds - Bond Escrow	20,293.74	
State LGIP Funds - Cemetery	15,250.88	
State LGIP Funds - Equipment Reserve	32,088.68	
State LGIP Funds - Land Reserve	22,866.14	
State LGIP Funds - RJM LLC - Asphalt	32,458.72	
TOTAL RESTRICTED FUNDS		**257,083.25**
ALL TOWN BANK ACCOUNTS		**$ 474,297.57**

The Treasurer's Report was **APPROVED ON A RYAN/BUGNACKI MOTION. MOTION CARRIED 5-0.**

BILLS PAID FROM SEPTEMBER 25, 2012 – OCTOBER 19, 2012: $193,506.22, WERE APPROVED ON A PHILLIPS/RYAN MOTION. MOTION CARRIED 5-0.

MINUTES FROM PREVIOUS MEETING OF: 9/24/12, WERE APPROVED WITH CHANGES, MADE ON A RYAN/GESZVAIN MOTION. MOTION CARRIED 5-0.

SHERIFF'S REPORT:

Sergeant Bill Mattke was present for the meeting. He gave his report to the Board. He stated that there's been some mailbox vandalisms and theft of political signs.

PUBLIC COMMENT – Discussion of any matter raised by the Public:

NONE

1) **Fire Department Business:**
   a. **Update/Discussion/Decision regarding inaccessible driveways:**
   b. **Communications / Announcements:**

Fire Chief Babe was out on a call at the time of the meeting – there was no action taken on his matters.

2) **Storm Water Utility District:**
   a. **Review proposed 2013 Budget:**

This will be taken care of during the Budget Workshop.

3) **Plan Commission Business:**
   a. **Conditional Use: Martha Sanchez; 9713-W. 7 Mile Road: To park one dump truck:**

This matter was **TABLED ON A RYAN/PHILLIPS MOTION. MOTION CARRIED 5-0. Please note: The petitioner (Martha Sanchez) did not attend the meeting.**

   b. **Waiver: Pete Bailey for Michele Nowaczynski; Parcel #012-04-21-13-029-000; on 43rd Street: To divide 18.6 acres into two equal parcels with less than 250 feet of road frontage for each parcel:**

Mr. Pete Bailey stated that this will make 2 – 9.3 acre parcels with 201 feet of frontage each. The waiver that he is asking for is for the 250 feet of road frontage. If the Board were to approve this waiver, it would not be setting a precedence because Mr. Bailey had to give reason why this should be approved by the Town.

Supervisor Phillips asked about access to the parcels?

Mr. Bailey stated that that would be addressed when the certified survey map was brought before the Board.

APPROVE PLAN COMMISSION'S RECOMMENDATION FOR APPROVAL AS SUBMITTED, MADE ON A PHILLIPS/RYAN MOTION. MOTION CARRIED 5-0.

c. Amendment to the Building Code of the Minor Land Division Ordinance: Discussion/Possible Decision:

Mr. Joe Strueder was present from the Plan Commission. The Plan Commission had drafted a sample of what they feel the ordinance should be changed to, which would be 7-1/2 acre minimum, with a 100 foot road frontage.

Supervisor Ryan feels that three acres is more than enough.

Supervisor Phillips doesn't want a bunch of 100 foot lots. Rather than change the Ordinance, he would like to work on this on a case by case basis.

TABLE UNTIL THE BOARD GETS FURTHER INFORMATION FROM THE PLAN COMMISSION – THE TOWN BOARD WOULD LIKE TO LOOK AT THE BROADER PICTURE, MADE ON A PHILLIPS/RYAN MOTION. MOTION CARRIED 5-0.

d. Fire Arms Ordinance: Discussion/Possible Decision to change it:

NO CHANGES WERE MADE

4) <u>Town Business:</u>

a. Discussion/Decision regarding Wisconsin Humane Society: (previously tabled):

Supervisor Bugnacki has spoken with the woman in charge. She will be sending the contract to the Town – the Town has the choice of a one-year; two-year; or three-year contract.

The Sheriff's Department will be helping out; and, there will also be 24-hour drop off service available.

TABLE THIS MATTER, MADE ON A PHILLIPS/RYAN MOTION. MOTION CARRIED 5-0.

b. Discussion/Decision regarding Storm Water Utility District position:

Clerk Terry stated that she received two applications; both were from the commission members who's terms are expiring.

MOTION TO APPROVE SCOTT BRENTON AND BRENT KULTGEN TO THE STORM WATER UTILITY COMMISSION, MADE ON A PHILLIPS/GESZVAIN MOTION. MOTION CARRIED 5-0.

c. Discussion/Decision regarding Girl Scout Troop using Town Hall:

APPROVE GIRL SCOUTS USING THE SMALL MEETING ROOM AT THE TOWN HALL, ONE SATURDAY A MONTH, FREE OF CHARGE, MADE ON A RYAN/PHILLIPS MOTION. MOTION CARRIED 5-0.

d. Discussion/Decision regarding 2012 Crack Sealing/Bill Glatz (Fahrner):

Mr. Bill Glatz, from Fahrner, was present for the meeting. He presented the Board with a list of possible road projects that he would like to do for the Town.

Chairman Kastenson asked how long will the "flex seal" hold?

Mr. Glatz stated that he had done some up north that are still in very good shape after three years.

Mr. Glatz also spoke about the tennis courts. He could do crack sealing, but, the cracks will return. The problem is, there are tree roots that are pushing the blacktop up on the tennis courts.

Mr. Ertl also informed the Board that there is a situation on 5-Mile Road. He and Mr. Glatz will be looking at that problem and getting back to the Board.

APPROVE THE FOLLOWING PROJECTS, NOT TO EXCEED $24,098.00, MADE ON A PHILLIPS/RYAN MOTION. MOTION CARRIED 5-0.

3 Mile Road From 27th Street to Asphalt change;
Courtney Street, from 3 Mile Road to the end;
Nicholas Street, from 27th Street to Courtney Street;
5 Mile Road, from 27th Street to 43rd Street;
7 Mile Road, from 108th Street to 92nd Street;
7 Mile Road, from 92nd Street to Cty. "U"

e. Discussion/Decision regarding Fire Chief Position:

APPROVE POSTING FIRE CHIEF POSITION AND HAVE THE APPLICATIONS BY THE NOVEMBER TOWN BOARD MEETING, MADE ON A RYAN/PHILLIPS MOTION. MOTION CARRIED 5-0.

f. Update and Possible decision regarding re-survey of Oak Grove Cemetery:

Mr. Pete Bailey was present for the meeting. He stated that he has been out to Oak Grove Cemetery. He has found a problem with a few of the lots. We may lose one lot and part of another lot. He will probe the lot in question (273) to see if it's already occupied.

Supervisor Ryan suggested closing the old part of the cemetery from any further sales.

Mr. Bailey will probe the cemetery and get back to the clerk before the next meeting.

g. Discussion/Decision regarding setting date for the Budget Hearing:

It was stated that the Budget Hearing will be November 19th, 2012, at 7:30 PM.

At 9:30 PM, the Board will move to the Clerk's Office for the purpose of finalizing the workshop for the proposed 2013 Budget.

Supervisor Ryan gave the Board members the proposed SWUD budget for 2013. The SWUD Budget was **APPROVED TO SEND TO PUBLIC HEARING, ON A PHILLIPS/BUGNACKI MOTION. MOTION CARRIED 5-0.**

Treasurer Toll stated that she feels the dog license fees should be raised to $10.00 for altered animals; and $15.00 for unaltered animals. This change can be done by Resolution.

This will be placed on the November 26th Regular Town Board Agenda.

After additional discussion on the proposed 2013 Budget, the Town Board **MOTION TO SEND THE PROPOSED BUDGET TO PUBLIC HEARING, MADE ON A RYAN/PHILLIPS MOTION. MOTION CARRIED 5-0.**

At 10:30 PM, the meeting was ADJOURNED ON A PHILLIPS/RYAN MOTION. MOTION CARRIED 5-0.

Respectfully submitted,

Linda M. Terry

Linda M. Terry
Town Clerk