

**Town of Raymond Town Board
Closed Session Meeting Minutes
September 28, 2009 -**

- 1.) **Roll Call:** Chairman Gary Kastenson called the closed session meeting to order at 7:15p.m. Present were Spvrs. Dave Lecus, Paul Ryan and Wayne Loppnow. Also present was Clerk Kari Morgan. Spvr. Kevin Cantwell was serving as commissioner at the Planning Commission meeting.
- 2.) **Open Session:** Spvr. Lecus moved, seconded by Spvr. Loppnow to move to closed session pursuant to s. 19.85 sub (1)(c) & (f) Wis. Stats. to review résumé's submitted for the Town of Raymond Treasurer Position. Roll call for support of motion: Ch. Kastenson – aye; Spvr. Lecus – aye; Spvr. Ryan – aye; Spvr. Loppnow – aye. Motion carried 4/0.
- 3.) **Closed Session:** The Town Board reviewed applicants for the Town of Raymond Treasurer position and discussed which applicants they would like to interview.
- 4.) **Reconvene into Open Session:** Spvr. Loppnow moved, seconded by Spvr. Ryan to reconvene to open session, carried 4/0. Spvr. Lecus moved, seconded by Spvr. Loppnow to interview the following four candidates for the treasurer's position: Deanna Alexander, Debra Salas, Lee Toll and Jennifer Potratz on October 5, 2009 beginning at 6:00p.m. Motion carried 4/0.

**Town of Raymond Town Board
Regular Meeting Minutes
September 28, 2009**

- 1.) **Roll Call:** As done at previously held closed session town board meeting. Also present was Spvr. Kevin Cantwell, Treasurer Karen Kastenson and approximately four (4) residents.
- 2.) **Payment of Bills:** Paid for and authorized in the amount of \$77,533.91
- 3.) **Treasurer's Report:** Presented by Treasurer Karen Kastenson as follows:
General: \$6,715.80; Money Market: \$3,372.47; Reserve (Equipment): \$35,790.49; Reserve (Land): \$22,742.54. Spvr. Ryan moved, seconded by Spvr. Lecus to approve as presented carried 5/0.
- 4.) **Minutes of Previous Meeting: September 14, 2009:** Spvr. Lecus moved, seconded by Spvr. Ryan to approve the minutes as presented, carried 5/0.
- 5.) **Set Agenda:** Ch. Kastenson mentioned that Chief Babe will not be in attendance until later in the meeting. He requested the Fire Department agenda items be held over until he arrives. A consensus of the board agreed to this.
- 6.) **Sheriff's Report:** None.
- 7.) **Fire Department: (Agenda items taken up following "Public Comment")**
 - a. **Correspondence:** Chief Babe reminded everyone that their pancake breakfast is this Sunday, October 4, 2009 and the following week will be their fire prevention week.
 - b. **Discussion/Possible Adoption of Cell Phone Use Policy:** The board reviewed the revised policy. Spvr. Loppnow moved, seconded by Spvr. Ryan to approve, carried 5/0.

- c. **Discussion/Decision on Application for FEMA Grant:** Chief Babe explained that there is an opportunity to apply for a fire prevention safety grant. He is thinking of purchasing drive cams which are installed in vehicles much like what the police officers have to record what is going on. It is another safety device. He spoke to the insurance person thinking that the insurance rates would go down, but they will not. This is a typical 5% matching grant. Spvr. Lecus moved, seconded by Spvr. Ryan to authorize Chief Babe to apply for the FEMA grant as long as Chief Babe feels it is fine. Ch. Kastenson stated that he feels the people of the town would get more out of it if they gave smoke alarms away over the video cams. He stated that he doesn't know what it is going to improve because he feels they have fairly decent drivers. Chief Babe explained that they may be able to apply for both and will look into it. Motion carried 5/0.
- d. **Discussion on Re-addressing resident after DOT Hwy. G Project:** Chief Babe explained that they recently noticed that the DOT project has created Thelen Court which will service Lady Luck, the home behind Lady Luck, and a farmhouse. He explained that the State has not thought about the address issue and how it will be paid for because it is going to cost those property owners a lot of money to change everything. It is supposed to be on the DOT agenda this week to determine if the state has any money to handle this. There are currently five addresses that they know of that are going to be directly affected. He stated that right now it would be a good idea for the DPW to go up there and get an idea as to what the addresses might be.

8.) Planning Commission

- a. **Greg Parchym, 3228 96th St. – Minor Land Division/Acceptance of Pre-Development Agreement:** This was approved by the Planning Commission 4/0 pending the perk test will pass and that it is re-surveyed. Spvr. Lecus moved, seconded by Spvr. Ryan to approve the minor land division with the planning Commission's recommendations, carried 5/0.
- b. **Neal Kruszka, 4374 108th St. – Minor Land Division/Acceptance of Pre-Development Agreement:** This was held over by the Planning Commission per the property owner's request.
- c. **Chester Prichard, 5753-55 3 Mile Rd. – Land Dist. Permit:** This was disapproved by the Planning Commission 5/0 per the Town Engineer's recommendations. Spvr. Ryan moved, seconded by Spvr. Lecus to follow the Planning Commission's recommendations, carried 5/0.
- d. **Steve Puschnig, 10325 W. Hwy. G – Land Dist. Permit:** This was approved 5/0 by the Planning Commission with the stipulation that the town engineer's recommendations must be followed including site inspections. Spvr. Lecus moved, seconded by Spvr. Ryan to approve per planning commission's recommendations. Ch. Kastenson questioned if Engineer Stamborski will go out when this is done to give final approval. Spvr. Cantwell explained that the engineer included in his report that he

must be contacted when the project is completed for final inspection.
Motion to approve carried 5/0.

9.) Stormwater Utility District Commission

- a. **Review/Possible Appointment of Applicant(s):** The Town received one applicant. Spvr. Lecus moved, seconded by Spvr. Ryan to approve the one applicant, Scott Brenton to the open seat, carried 5/0.

10.) Ordinances & Resolutions

- a. **Discussion/Adoption of Resolution 2009-18 titled “A Resolution to Borrow Money from the State Trust Fund Loan Program for DPW Loader”** Spvr. Lecus moved, seconded by Spvr. Ryan to waive the rules and read by title only, carried 5/0. Spvr. Ryan moved, seconded by Spvr. Lecus to adopt resolution 200918 as read. Spvr. Loppnow requested that the board explain the purpose of the resolution to the audience members. Ch. Kastenson explained that the loan is for \$50,000 and is on a 5 year loan at 3.5% interest rate to purchase a used loader for the DPW. Ch. Kastenson explained that the old loader was broken and would have cost more to repair than what it was worth.
- b. **Discussion/Adoption of Resolution 2009-19 titled “A Resolution to transfer \$20k out of Equipment Reserve into the Town’s General Fund for the Purchase of a Loader”:** Ch. Kastenson explained that the loader did cost \$70k and the board is taking \$20,000 out of the reserve equipment fund and is borrowing \$50,000. Spvr. Cantwell moved, seconded by Spvr. Ryan to suspend the rules and read by title only, carried 5/0. Ch. Kastenson read the resolution. Spvr. Ryan moved to adopt as read, seconded by Spvr. Lecus, carried 5/0.
- c. **Discussion/Adoption of Resolution 2009-20 titled “A Resolution Amending the Fire & Rescue Dept. Budget Accounts”:** Ch. Kastenson explained that due to the way the budget was presented last year, the town needs to move money between accounts by resolutions. Ch. Kastenson explained they are moving money around in their budget to cover hose testing. Spvr. Cantwell moved to suspend the rules and read by title only, seconded by Spvr. Ryan, carried 5/0. Ch. Kastenson read the resolution. Spvr. Ryan moved, seconded by Spvr. Lecus to adopt resolution 2009-20 as read, carried 5/0.
- d. **Discussion/Adoption of Resolution 2009-21 titled “A Resolution Amending the 2009 SWUD Budget”:** Ch. Kastenson explained that this resolution is to take \$30,000 of the stormwater budget. Spvr. Ryan explained that it looks like the SWUD budget will be under budget by about \$88,000. One of the things they were going to do next year was have the engineers lay out a priority list and do a study of what drainage concerns exist in the town, but since there is money left this year, the drainage commission thought they would get it done now. Spvr. Ryan stated that the 2010 budget proposed to the town has \$30k being paid back to the state on the loan. Spvr. Loppnow questioned if this is a plan of what will be next in terms of projects. Spvr. Ryan stated that it is a prioritized list of what has to be done in the town. Spvr. Cantwell questioned if this

will save the town \$30,000 in the long run? Spvr. Ryan stated that this is the idea. Spvr. Loppnow stated that he feels this is a lot of money to spend. Spvr. Ryan explained that the SWUD Commission voted unanimously to do this because they want to make sure that the district and the board is on the same page for the future. The SWUD commission thought there should be a plan of where they go from this point on. Spvr. Ryan explained that the plan is not to place drainage ditches where people do not want them and that the point is to address issues that residents have had previously. Spvr. Ryan explained that the commission's plan for 2010 is the east branch of the root river and 2011 will be the northeast section, but beyond that there is not a set plan. This study could help figure out how to address other reoccurring issues in the future. Spvr. Cantwell stated that he would like to see the breakdown of what they are getting for the \$30,000 prior to approving this. Spvr. Lecus moved, seconded by Spvr. Loppnow to hold over, carried 5/0.

11.) **New Business**

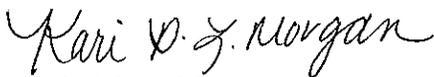
- a. **Discussion/Possible Decision on CSM platting for remnant parcel (formerly Equestrian Estates):** Randy Bruckner for CJ Engineering was present. Mr. Bruckner explained that the feeling they are getting is that persons in this area want the larger parcels of land, the full 5 acres which can also be priced a bit more competitively. They would like the board to consider the waiver of the 5 year moratorium for lots of this size and allow an additional 13 lots. He explained that it would be fewer lots than what there would have been with the major development. Mr. Bruckner explained that there would be no road improvements necessary. He also explained that there are stormwater management practices to follow which would include modifying the pond which would be good for the town because they would have a chance to provide the town a better outlet design (concrete structure). The second benefit would be the new pond which would provide much more storage because they are modifying to meet the new standards that have been set. Spvr. Ryan referred this back to the Planning Commission at the completion of the required paperwork and documentation, seconded by Spvr. Lecus. Ch. Kastenson questioned the density being less by having 5 acre parcels and questioned how that would be since they are on a six acre density. Mr. Bruckner stated that they could only get 13 lots if they did it this way and were able to get 17 in the conservation subdivision plat. Motion to send back to the Planning Commission with requirement that all proper paperwork be turned in completed carried 5/0.
- b. **Discussion/Release of Cemetery Lot 146 Grave 5 in McPherson Cemetery:** Spvr. Lecus moved, seconded by Spvr. Loppnow to release lot 146, grave 5 in McPherson Cemetery. Motion carried 5/0.

- 12.) **Public Comment:** Resident Joe Pohlhammer requested the paperwork in regards to agenda item 11(a) from Atty. Ekes. Clerk Morgan explained that Attorney Ekes did inform her that a portion of the e-mail falls under Attorney-Client Work Product. A consensus of the board agreed to release the

correspondence to resident Joe Pohlhammer. Ch. Kastenson provided the correspondence to Mr. Pohlhammer. Mr. Pohlhammer also stated that when this minor land division was approved three years ago, there were contingencies placed on it that it had to be a major subdivision following this. Resident Carol Potratz questioned the Equestrian Estates proposal and what would happen to the lots that only have 3 acres? She stated that the lots are not 5 acres altogether in one lump sum. Ch. Kastenson explained that the first three lots are 5 acres. Mrs. Potratz also stated that if the town waives the 5 year wait period and the economy picks up, the developer could come back and request a major development again. Resident Bob Slivon is requesting \$88 from the town for his belief that he was over-taxed. Spvr. Lecus explained to Mr. Slivon that he was told to contact the clerk to be placed on the agenda. Mr. Slivon will be on next month's agenda. Resident Stan Bugnacki questioned if the board has thought any further about natural burials. He read a memo on natural burials. He wishes the town would consider the natural burials. Resident Tim Yenter stated that he was at the Planning Commission meeting at 6:30 and they approved his application. Ch. Kastenson explained that they need to have the information provided to the town by October 12, 2009. Mr. Yenter requested to be placed on a special meeting agenda. A consensus of the board agreed that the Yenter issue will be on the special meeting agenda for Thursday, October 8, 2009 at 7:00p.m. Mr. Slivon questioned what the clerk found on the recording from one of the last meetings he was at. Ch. Kastenson explained that the Clerk has not listened to the tape yet, but will do so.

- 13.) **Communication & Announcements:** Spvr. Ryan requested that the clerk pass the letter from Atty. Pat Hudec regarding the Waste Management Contract status on to Rep. Vos and Senator Lehman to see if they can add support for this. Ch. Kastenson mentioned the TRIP Grant meeting coming up at Racine County and questioned who could attend. Resident Stan Bugnacki will attend on October 6, 2009 at 6:00p.m. .
- 14.) **Adjournment:** Spvr. Lecus moved, seconded by Spvr. Ryan to adjourn, carried 5/0. Meeting adjourned at 8:44p.m.

Respectfully Submitted,



Kari D.L. Morgan
Town Clerk