

TOWN BOARD – JUNE 25, 2012

On Monday, June 25, 2012, the Town Board of the Town of Raymond held a Special Meeting. The meeting was called to order at 7:00 pm. Roll call was taken as follows: Present were, Chairman Gary Kastenson; Supervisors James Phillips and Stan Bugnacki. Also present was Town Clerk, Linda M. Terry. Absent were Supervisors, Joe Pohlhammer and Paul Ryan.

The Board moved to Closed session pursuant to s. 19.85(1)(c), for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, **on a PHILLIPS/BUGNACKI MOTION. ROLL CALL VOTE TAKEN – MOTION CARRIED UNANIMOUSLY.**

Supervisor Ryan arrived at 7:04 pm.

After discussion regarding the above matter, at 7:30 pm, the Board moved to Open Session to hold their regular monthly meeting, **on a BUGNACKI/PHILLIPS MOTION. MOTION CARRIED 4-0.**

The Pledge of Allegiance was recited.

Roll call had previously been taken; however, also attending the Town Board meeting were, Town Treasurer, Lee Marie Toll; Town Director of Public Works, John Ertl; Town Fire/Rescue Chief, Alan Babe and Town Engineer, Chris Stamborski.

The Treasurer’s Report was read as follows:

Community State Bank - General Checking		
Beginning Balance		\$527.89
Deposits:	24,668.62	
Transfers in:	80,807.68	
Interest Earned	3.93	
Miscellaneous Credits/Voiced Checks	2,127.97	
Journal Entries debiting checking		
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TOTAL DEPOSITS:		107,608.20
Disbursements:	(96,419.87)	
Transfers out:	-	
Bank Charges & Miscellaneous Deductions	(10.00)	
Journal Entries crediting checking	(24.39)	
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TOTAL DISBURSEMENTS:		(96,454.26)
ENDING BALANCE:		11,681.83
JP Morgan Chase - Scan Account Checking		
Beginning Balance		\$249,433.31
Deposits:		
Transfers in:		
Interest Earned		
Miscellaneous Credits		
Journal Entries debiting checking		
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TOTAL DEPOSITS:		-
Disbursements:		
Transfers out:	(77,000.00)	
Bank Charges & Miscellaneous Deductions		
Journal Entries crediting checking		
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TOTAL DISBURSEMENTS:		(77,000.00)
ENDING BALANCE:		\$172,433.31

**OTHER ACCOUNTS:
UNRESTRICTED**

Community State Bank - Money Market	3,415.11	
State LGIP Fund - Tax Investment	19,192.94	
TOTAL UNRESTRICTED SAVINGS		22,608.05
TOTAL UNRESTRICTED FUNDS		206,723.19

RESTRICTED

Community State Bank - Bond Escrow	61,445.95	
Community State Bank Storm Water Utility	66,709.90	
Community State Bank Cemetery Fund	4,416.57	
State LGIP Funds - Bond Escrow	20,283.16	
State LGIP Funds - Cemetery	15,242.93	
State LGIP Funds - Equipment Reserve	32,071.96	
State LGIP Funds - Land Reserve	22,854.21	
State LGIP Funds - RJM LLC - Asphalt	32,441.79	
TOTAL RESTRICTED FUNDS		255,466.47

ALL TOWN BANK ACCOUNTS **\$ 462,189.66**

The Treasurer's Report was **APPROVED AS READ, ON A PHILLIPS/RYAN MOTION. MOTION CARRIED 4-0.**

BILLS PAID FROM MAY 29, 2012 – JUNE 24, 2012: TOWN=\$96,419.87; SWUD = \$32,915.64 WERE APPROVED ON A PHILLIPS/RYAN MOTION. MOTION CARRIED 4-0.

MINUTES FROM PREVIOUS MEETING OF: 5/29/2012 and 6/11/12 WERE APPROVED ON A RYAN/PHILLIPS MOTION. MOTION CARRIED 4-0.

SHERIFF'S REPORT:

There was a Lieutenant present from the Sheriff's Department. He gave the Board the monthly report. He also stated that there have been several reports of suspicious vehicles and stolen ATV's and 4-wheelers. The Sheriff's Department was given an address in which to look for the vehicles.

PUBLIC COMMENT:

Mr. Mark Gleason, the new County Supervisor for the 13th District, introduced himself.

1) Fire Department Business:

a. FEMA – AFG Grant for 2012:

Chief Babe reported that the AFG grant is for personal protective equipment. We need to update all of our equipment. This grant is a 5% Town Funded grant.

Chairman Kastenson asked how much is Chief Babe writing the grant for?

Chief Babe said that it is approximately \$50,000.00.

Chairman Kastenson said that if the Town can increase the percentage that the Town pays, maybe we would get the grant.

b. Triathlon Update:

Chief Babe said the triathlon will be coming through the Town on July 15th.

c. ID Badge Update:

Town Hall Employees and DPW Employees will have the Town Logo on their ID badges. Fire/Rescue Personnel will have the Fire/Rescue logo.

d. Communications / Announcements:

Chief Babe updated the Board on the emergency plan for the 4th of July Festival. He also stated that the Town of Raymond Fire/Rescue will be covering the Racine County Fair again this year. July 28th there will be approximately 600 motorcycles coming through the Town.

e. Discussion/Decision regarding Liaison for Fire/Rescue Department:

Supervisor Phillips stated that he is having some difficulties with his scheduling to continue to be the liaison for the Fire/Rescue Department. The Department needs someone that can give more time.

Supervisor Bugnacki questioned if it would help if there were another person added as liaison, so that there are two for the Fire/Rescue Department.

Supervisor Phillips wants to make sure the Fire/Rescue Department has any help they need.

Supervisor Ryan suggested waiting until after the special recall election to see if a new supervisor may be willing to help out.

Supervisor Bugnacki stated that he would help out in the meantime.

SUPERVISOR PHILLIPS WILL REMAIN THE LIAISON; BUT, SUPERVISOR BUGNACKI WILL HELP OUT IF NECESSARY, MADE ON A RYAN/BUGNACKI MOTION. MOTION CARRIED 4-0.

At this time, Chief Babe reported that a number of municipalities have enacted a burning ban. Right now, the residents of Raymond must call the Fire/Rescue Department as well as the Sheriff's Department and inform them their intent to burn. With the nice weather we've had, and people having graduation parties, some like to have a bon-fire, and he doesn't want to ruin that for residents.

Chairman Kastenson and Supervisor Phillips were both concerned about brush fires. They could see having a ban on large brush fires.

Chief Babe and Supervisor Phillips will work on getting something in writing.

2) Storm Water Utility District:

Supervisor Ryan updated the Board on the Root River Project. There is still some spraying that needs to be done and then, it should be done.

3) Plan Commission Business:

a. Soil Disturbance Permit: Tim Yenter – 7 Mile Road & Highway 45:

TABLE THIS MATTER UNTIL THE TOWN RECEIVED MORE INFORMATION, MADE ON A PHILLIPS/RYAN MOTION. MOTION CARRIED 4-0.

b. Lot Line Adjustment; Waiver or Variance: Alan Jasperson for Betty Omernick – 3548-Highway 45:

Mr. Jasperson was present for the meeting. He stated that North Cape School is purchasing the property – approximately 6 – 7 acres.

Supervisor Ryan asked if the lot would then be combined with the existing school property?

Mr. Jasperson said that it would.

Chairman Kastenson stated that by approving this, the Town is not setting a precedence – the school needs this additional land for safety purposes for ingress and egress.

APPROVE PLAN COMMISSION'S RECOMMENDATION FOR APPROVAL, MADE ON A PHILLIPS/RYAN MOTION. MOTION CARRIED 4-0.

c. Animal Control Ordinance: Discussion/Possible Decision:

The Plan Commission submitted some proposed wording to the Town Board.

Supervisor Bugnacki would like to have this tabled due to the fact that he is waiting to get information regarding the costs involved. Union Grove was going to be having another meeting. He would like to talk to other communities.

TABLE PENDING FURTHER INFORMATION, MADE ON A PHILLIPS/BUGNACKI MOTION. MOTION CARRIED 4-0.

d. Amendment to Minor Land Division: Discussion/Possible Decision:

Supervisor Ryan stated that when the Town did the Land Use Plan, it was noted that before changing it, there would need to be a public hearing.

Chairman Kastenson would like to table this matter in order for the Board to look over the paperwork that they received tonight from the Plan Commission.

MOTION TO TABLE, MADE ON A RYAN/BUGNACKI MOTION. MOTION CARRIED 4-0.

4) Town Business:

a. Discussion/Decision on 5-Mile Road Asphalt Paving:

Mr. Chris Stamborski, the Town's Engineer, stated that there will be money left in the budget after the completion of 6-1/2 Mile Road. He has submitted a figure to the Board for paving approximately one mile of 5 Mile Road. The price he has given is a little bit conservative. If the Board approves this, it will be let out for bid and, at the next meeting, the Board could approve the bid.

Mr. Ertl stated that 5 Mile Road is a well-traveled road.

**APPROVE TOWN ENGINEER LETTING THIS OUT FOR BID, MADE ON A PHILLIPS/RYAN MOTION.
MOTION CARRIED 4-0.**

b. Conditional Use: Straight-Line Grading & Excavating, LLC; 5-Mile Road; Parcel #021-04-2113-035-0101; for contractor storage yard and building: (previously tabled):

Mr. Pete Bailey was present for the meeting. He stated that he will need to have his engineer re-run the drainage calculations, and this will be done as soon as he returns to Town. He would like the Board to consider approving this matter contingent on the Town's Engineer's issues being dealt with.

It was stated that this has already received approval from the Village of Caledonia; the DNR and Racine County.

APPROVE CONDITIONALLY UPON THE TOWN ENGINEER'S APPROVAL OF CHANGES MADE, MADE ON A PHILLIPS/RYAN MOTION. MOTION CARRIED 4-0.

c. Discussion/Decision regarding 2013 Racine County Sheriff's Department Contract:

Supervisor Phillips questioned the hours the Sheriff's Department spends in the Town.

The Lt. stated that the Sheriff's Department's coverage in the Town of Raymond, is pretty consistent with the coverage the neighboring municipalities.

APPROVE CONTRACT, MADE ON A RYAN/PHILLIPS MOTION. MOTION CARRIED 4-0.

d. Discussion/Decision regarding Bartender License for Carrie A. Nikkila:

APPROVED ON A PHILLIPS/BUGNACKI MOTION. MOTION CARRIED 4-0.

5) Communications and Announcements:

Supervisor Bugnacki brought up some issues that he had with the Gelhaus Development. He does not feel right about this. The Developer should be responsible for the pond – not the lot owners.

Since this matter was not "formally" on the agenda, the Board did not have further discussion.

At 8:50 PM, the meeting was ADJOURNED ON A PHILLIPS/RYAN MOTION. MOTION CARRIED 4-0.

Respectfully submitted,

**Linda M. Terry
Town Clerk
Town of Raymond**